

भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग  
विकास आयुक्त का कार्यालय  
नौएडा विशेष आर्थिक क्षेत्र  
नौएडा दादरी रोड, फेस-II, नौएडा.201305, जिला गौतम बुद्ध नगर  
Government of India, Min. of Commerce & Industry, Deptt. of Commerce,  
Office of the Development Commissioner  
NOIDA SPECIAL ECONOMIC ZONE  
Noida Dadri Road, Phase-II, NOIDA-201305, Distt. Gautam Budh Nagar (UP)

No.12/06/2017-Proj/ 8764

Dated: 17.08.2017

18/8/17

**CIRCULAR**

**Sub.: Non-submission of Softex Forms – Regarding.**

Reference is invited to the subject cited above. It has been observed from the export statement that some of the SEZ units are not filling softex forms for export of services within the stipulated period. It means that either some of the units have not done any export or they have done export but not filed Softex Form within the stipulated period. If softex form has not been filed in time, then it is violation of RBI guidelines.

2. Part 2, B.16 (iii) of Master Circular No.14/2015-16 dated 01.07.2015, provided as under:-  
“*The exporter should submit declaration in Form SOFTEX in quadruplicate in respect of export of computer software and audio / video / television software to the designated official concerned of the Government of India at STPI / EPZ / FTZ / SEZ for valuation / certification not later than 30 days from the date of invoice / the date of last invoice raised in a month, as indicated above. The designated officials may also certify the SOFTEX Forms of EOUs, which are registered with them*”.

3. In view of above you are hereby directed to explain as to why you have not submitted Softex Forms as per RBI Guidelines or obtained condonation of delay from RBI and why should action not be taken against your unit for above violations. Your reply should reach this office within 15 days of issue of this notice failing which it will be deemed that you have nothing to say in the matter and further action would be taken as per Rules on the basis of available records.

Yours faithfully,



(R.K. SRIVASTAVA)

DY. DEVELOPMENT COMMISSIONER

To,

All IT/ITES Units under jurisdiction of DC, NSEZ.  
(As per list)

Copy to:

1. PS to Development Commissioner, NSEZ – for information of DC please.
2. PA to Joint Development Commissioner, NSEZ – for information of JDC please.
3. Website of Noida SEZ.
4. Notice Board.
5. Concerned File.



DY. DEVELOPMENT COMMISSIONER