



GOVERNMENT OF INDIA  
MIN. OF COMMERCE & INDUSTRY, DEPTT. OF COMMERCE  
OFFICE OF THE DEVELOPMENT COMMISSIONER  
NOIDA SPECIAL ECONOMIC ZONE  
NOIDA DADRI ROAD, PHASE-II, NOIDA-201305  
DISTT. GAUTAM BUDH NAGAR (UP)

फ. स.10/07/2015-एसईजेड /

दिनांक: 09/03/2018

सेवा मे,

1. निदेशक, वाणिज्य विभाग, वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार, उद्योग भवन, नई दिल्ली -110001।
2. संयुक्त महानिदेशक विदेश व्यापार, 117/एल-444. काकादेव, कानपुर - 208025 (उत्तर प्रदेश)।
3. आयुक्त, सीमा शुल्क एवं केंद्रीय उत्पाद शुल्क, 7-ए, 5- अशोक मार्ग, लखनऊ - 226001 (उत्तर प्रदेश)।
4. संयुक्त आयुक्त, आयकर, रैंज - 4, आयकर भवन, 5- अशोक मार्ग, लखनऊ - 226001 (उत्तर प्रदेश)।
5. निदेशक, बैंकिंग प्रभाग, आर्थिक मामलों का विभाग, वित्त मंत्रालय, भारत सरकार, तृतीय तल, जीवन दीप बिल्डिंग संसद मार्ग, नई दिल्ली।
6. श्री एम० बी० सिंह, संयुक्त सचिव, आई० टी० एवं इलेक्ट्रॉनिक्स विभाग, कक्ष संख्या-312 अ, श्री लाल बहादुर शास्त्री भवन (एनेक्सी भवन), लखनऊ, (उत्तर प्रदेश)।
7. श्री प्रवीण कुमार, उप महाप्रबंधक, यू०पी० इलेक्ट्रॉनिक्स कारपोरेशन लिमिटेड, 10 - अशोक मार्ग, लखनऊ - 226001 (उत्तर प्रदेश)।
8. विकासकर्ता, मै० एच० सी० एल० आई० टी० सिटी लखनऊ प्रा० लि०, 806, सिधार्थ, 96, नेहरू प्लेस, नई दिल्ली - 110019।

विषय: दिनांक 26/02/2018 को अपराह्न 03.00 बजे कॉन्फ्रेंस हॉल, प्रशासनिक भवन, नोएडा विशेष आर्थिक क्षेत्र, नोएडा में आयोजित एच०सी०एल० आई०टी० सिटी लखनऊ प्रा० लि० की ग्राम कंजेहरा एवं मस्तेमाऊ, चक गजरिया फार्म, सुल्तानपुर रोड, लखनऊ स्थित आई० टी०/ आई० टी० ई० एस० विशेष आर्थिक क्षेत्र की अनुमोदन समिति बैठक का कार्यवृत्त - एतद संबंधी।

महोदय,

उपरोक्त विषय के सन्दर्भ में डा० एल बी सिंघल, विकास आयुक्त, नोएडा विशेष आर्थिक क्षेत्र की अध्यक्षता में दिनांक 26/02/2017 को अपराह्न 03.00 बजे सम्मेलन हॉल, प्रशासनिक भवन, नोएडा विशेष आर्थिक क्षेत्र, नोएडा में आयोजित एच०सी०एल० आई०टी० सिटी लखनऊ प्रा० लि० की ग्राम कंजेहरा एवं मस्तेमाऊ, चक गजरिया फार्म, सुल्तानपुर रोड, लखनऊ (उत्तर प्रदेश) स्थित आई० टी०/ आई० टी० ई० एस० विशेष आर्थिक क्षेत्र की अनुमोदन समिति की बैठक का कार्यवृत्त संलग्न है।

संलग्नक : उपरोक्त

भवदीय,

(प्रकाश चंद उपाध्याय)  
सहायक विकास आयुक्त

**NOIDA SPECIAL ECONOMIC ZONE**

**Minutes of meeting of the Approval Committee of IT/ITES SEZ of M/s. HCL IT City Lucknow Pvt. Ltd., Lucknow (Uttar Pradesh) held under the Chairmanship of Dr. L.B. Singhal, Development Commissioner, Noida SEZ at 03.00 PM on 26.02.2018 in the Conference Hall of NSEZ.**

The following members of the Approval Committee were present during the meeting:-

1. Shri S. S. Shukla, Joint Development Commissioner, NSEZ
2. Shri Praveen Kumar, DGM, U.P. Electronics Corp. Ltd.
3. Shri D.T. Parate, Asstt. DGFT, Kanpur
4. Shri Devesh Pandey, Supdt. Central GST, Lucknow
5. Representative of SEZ Developer.

2. Besides, during the meeting i) Shri Rajesh Kumar, DDC & ii) Shri Prakash Chand Upadhyay, ADC were also present to assist the Approval Committee.

3. At the outset, DC, NSEZ welcomed the participants. After brief introduction, the Chairman enquired about the performance of SEZ viz-a-viz export, investment, & employment projections given by the developer to the State Government for obtaining piece of land for setting up of SEZ. The representatives of the developer informed that they had obtained 100 Acre (40.469 hectare) of land for which SEZ was notified on 23.11.2015. Out of this 24.430 hectare was Processing area and Non-Processing area was 16.039 hectare. Out of this 15.779 hectare has been de-notified on 17.03.2017. Thus as on date total notified area for the SEZ is 24.69 hectare and total area has been demarcated as processing area. They further mentioned that they are developing entire 61 acre (24.69 hectares) notified area of SEZ as processing area. Construction of 02 Towers comprising of approx. 7 lakhs sqft. have been completed. It was further informed by the representatives of the developer that presently employment for 1700 persons has been generated with export of Rs.84 Crore during the financial year 2017-18 and investment approx. Rs. 400 Crore upto 31.01.2018 has been made. The representative of the developer further informed that the expected export projection is Rs. 1000 Crore and additional employment generation will be approx. 1400 in next three years. It was discussed in the meeting that Additional Secretary, Department of Commerce, Government of India has written a letter dated 27.12.2017 to Chief Secretary, Government of Uttar Pradesh regarding early utilization of the vacant land in SEZs in the State of Uttar Pradesh.



It was informed that the projections given by the developer at the time of SEZ application and present status are, as under:-

Particulars	Projections for first five years	Present status (upto 31.01.2018)
Export	Rs.1202 Crore	2016-17 : Rs.12.16 Crore 2017-18: Rs.87.71 Crore (upto 31.01.2018)
Employment	Direct – 3000 Indirect – 9000	Direct – 1716 Indirect – 728
Investment	Rs.1500 Crore	Rs.420.93 Crore

Shri Praveen Kumar, DGM, U.P. Electronics Corp. Ltd. informed that as per Agreement with the State Government the developer had proposed 75000 employment would be generated in their SEZ.

The Approval Committee observed that the exports & employment generation in SEZ is on very low as against the projections given by the developer at the time of SEZ application to State Government for allotment of land.

The Approval Committee desired the representative of the U.P. Electronics Corp. Ltd. to review the area allotted to M/s. HCL IT City Lucknow Pvt. Ltd. vis-à-vis projections made by them at the time of application for allotment of land and those actually achieved so far. It was further desired that the ground realities w.r.t. employment, export, investment vis-à-vis projections be placed before the concerned highest authority of the State Government for taking necessary steps at the earliest. Approval Committee also directed the representatives of the developer to submit brief write-up on status of construction, exports, employment & investment in SEZ.

Thereafter, each items included in the agenda were taken up for deliberation one by one. After detailed deliberations amongst the members of the Approval Committee as well as interaction with the applicants / representatives of the developer / units, the following decisions were taken:-

1. **Ratification of Minutes of last meeting of the Approval Committee held on 05.09.2017**

It was informed that no reference against the decisions of the Approval Committee held on 05.09.2017 has been received from any of the members of the Committee or Trade and accordingly, Minutes of the meeting held on 05.09.2017 were ratified.



2. **Ratification of the interim approval of list of materials issued to M/s. HCL IT City Lucknow Pvt. Ltd., Developer to carry on default authorized operations in the IT/ITES SEZ of M/s. HCL IT City Lucknow Pvt. Ltd. at Village- Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow, U.P.**

It was brought to the notice of Approval Committee that M/s. HCL IT City Lucknow Pvt. Ltd., developer vide its letter dated 12.09.2017 had shown urgent requirement of the materials amounting to Rs. 18.20 lakhs to carry out the following authorized operation in the IT/ITES SEZ at Village- Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow (U.P.) and requested to grant interim approval of the same:-

S. No.	Name of Authorised Operation	S. No. at default list of Auth. Opr. as per Inst. No. 50 & 54	Estimated Cost (Rs. in lakhs)
1.	Access Control and Monitoring System	24	18.20

It was informed that keeping in view the urgency shown by the developer, Development Commissioner, NSEZ had approved the proposed list of the materials and approval had been conveyed to the developer vide this office letter dated 18.10.2017, subject to its ratification by the Approval Committee.

After due deliberations, the Approval Committee ratified the approval of list of materials amounting to Rs.18.20 lakhs issued vide letter dt. 18.10.2017 to M/s. HCL IT City Lucknow Pvt. Ltd., Developer to carry out the above mentioned authorized operations in the IT/ITES SEZ at Village- Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow (U.P.).

3. **Proposal of M/s. HCL IT City Lucknow Pvt. Ltd., developer for approval of list of materials to carry on authorized operations in their IT/ITES SEZ at Village Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow (Uttar Pradesh).**

It was brought to the notice of the Approval Committee that M/s. HCL IT City Lucknow Pvt. Ltd., Developer had submitted proposal for approval of list of materials to carry on following authorized operations in its IT/ITES SEZ at Village Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow (Uttar Pradesh):-

S. No.	Name of Authorised Operation	S. No. at default list of Auth. Opr. as per Inst. No. 50 & 54	Estimated cost (Rs. in lakhs)
1.	Power (including power backup facilities) for captive use only.	23	12.32
2.	Solid and liquid waste collection, treatment and	3	12.01



	disposal plants including pipelines & other necessary infrastructure for sewage and garbage disposal, sewage treatment plants.		
3.	Telecom and other communication facilities including internet connectivity.	05	1.67
4.	Fire protection system with sprinklers, fire and smoke detector.	07	2.17
		Total:	28.17

Shri Sunil Agarwal, AVP, Shri D.K. Sharma, General Manager, Shri Akhilesh Gupta, GM-Taxation, Shri Chandra Chood Mishra, DGM-Project & Shri Neeraj Kumar, Manager Finance appeared before the Approval Committee on behalf of the developer and explained the requirement of proposed items.

After due deliberations, the Approval Committee approved the proposed list of materials.

4. **Proposal of M/s. HCL IT City Lucknow Pvt. Ltd., Developer for allotment of built up space to M/s. HCL Avitas Pvt. Ltd. to setup & operate Healthcare Clinic/Medical Centre in the processing area of IT/ITES SEZ at Village- Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow, U.P.**

It was brought to the notice of Approval Committee that the Developer, M/s. HCL IT City Lucknow Pvt. Ltd. had submitted a proposal for allotment of built-up space of 4712 Sqft. at Utility Block in the processing area of IT/ITES SEZ at Village- Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow, U.P on lease basis to M/s. HCL Avitas Pvt. Ltd. to setup & operate a 'Healthcare Clinic / Medical Centre', for HCL Technologies employees and consultants only.

The Committee examined the proposal and observed that proviso to Rule 11(5) of SEZ Rules, 2006 provides as under:-

*'The Developer may, with the prior approval of the Approval Committee, grant on lease land or built up space, for creating facilities such as canteen, public telephone booths, first aid centres, crèche and such other facilities as may be required for the exclusive use of the Unit'.*

Approval Committee further observed that 'One First-Aid post or 10-bedded Clinic/Poly clinic/Pharmacy/ Medical Center' is listed at Sl. No. B as default authorized operation in respect of IT/ITES SEZ in Instruction No. 50 dated 15.03.2010 issued by DOC.

Shri Sunil Agarwal, AVP, Shri D.K. Sharma, General Manager, Shri Akhilesh Gupta, GM-Taxation, Shri Chandra Chood Mishra, DGM-Project & Shri Neeraj Kumar, Manager Finance appeared before the Approval Committee on behalf of the developer and explained the proposal.

After due deliberations, Approval Committee **approved** the proposal for allotment of 4712 Sqft. built up space at Utility Block by the developer to M/s. HCL Avitas Pvt. Ltd. setup 'First aid centre', subject to condition that no tax / duty benefit shall be available to M/s. HCL Avitas Pvt. Ltd. to setup, operate & maintain such facility in the processing area of the SEZ and this facility shall be used exclusively by the employees of SEZ & units located therein.

**5. Proposal of M/s. HCL IT City Lucknow Pvt. Ltd., Developer for allotment of space to M/s. AGS Transact Technologies Ltd. to setup & operate 'ATM' of ICICI Bank in the processing area of IT/ITES SEZ at Village- Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow, U.P**

It was brought to the notice of Approval Committee that the Developer, M/s. HCL IT City Lucknow Pvt. Ltd. had submitted a proposal for allotment of built-up space of 84 Sqft. (without any fee / charges) at Ground floor, Cafeteria in the processing area of its IT/ITES SEZ at Village- Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow (U.P) to M/s. AGS Transact Technologies Ltd. to setup & operate 'ATM' of ICICI Bank for exclusive use by the HCL employees. It was informed that following discrepancies have been observed:-

- (i) Area for ATM proposed to be allotted is 84 Sqft., however in the letter given by M/s. AGS Transact Technologies Ltd. and M/s. ICICI Bank Ltd. shows area as 30 Sqft.
- (ii) Letters regarding declaration for not claiming any benefits under SEZ Scheme and other compliances need to be given in undertaking form.
- (iii) Complete copy of Service Provider Agreement signed between ICICI Bank Ltd. & M/s. AGS Transact Technologies Ltd.' to setup & operate ICICI Bank ATM in SEZ
- (iv) Details of directors of M/s. AGS Transact Technologies Ltd. along with copies of their Photo ID / residential address proof.

The Committee examined the proposal and observed that proviso to Rule 11(5) of SEZ Rules, 2006 provides as under:-

*'The Developer may, with the prior approval of the Approval Committee, grant on lease land or built up space, for creating facilities such as canteen, public telephone booths, first aid centres, crèche and such other facilities as may be required for the exclusive use of the Unit'.*

Approval Committee further observed that Space for Bank/ATMs' is listed as a default authorized operation in Instruction No.50 dated 15.03.2010 issued by DOC. Further, DOC vide letter dated 30.11.2016 had informed that the 'ATM Services' has been included in the list of default



authorized services and DC's / UAC may expand the said list to facilitate Units / Developers in their respective zones.

Shri Sunil Agarwal, AVP, Shri D.K. Sharma, General Manager, Shri Akhilesh Gupta, GM-Taxation, Shri Chandra Chood Mishra, DGM-Project & Shri Neeraj Kumar, Manager Finance appeared before the Approval Committee on behalf of the developer and explained the proposal.

After due deliberations, Approval Committee **approved** the proposal for allotment of 84 Sqft. built up space at Ground floor, Cafeteria by the developer (without any fee / charges) to M/s. AGS Transact Technologies Ltd. to setup & operate 'ATM' of ICICI Bank, subject to condition that no tax / duty benefit shall be available to M/s. AGS Transact Technologies Ltd. to setup, operate & maintain such facility in the processing area of the SEZ and this facility shall be used exclusively by the employees of SEZ & units located therein.

**6. Proposal of M/s. HCL Technologies Ltd. (Unit-III), a unit in the IT/ITES SEZ of M/s. HCL IT City Lucknow Pvt. Ltd. at Village- Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow, U.P for approval of list of default services & additional services.**

It was informed that the Approval Committee in its meeting held on 05.09.2017 had deferred the proposal of M/s. HCL Technologies Ltd. (Unit-III) for approval of uniform list of 66 nos. default services and one additional service namely "Business Auxiliary Services" and directed the unit to submit details justification for 66 Nos. default services along with details of Business Auxiliary Service and its justification as the said service is not related to the authorized operation of the unit.

It was informed that the unit had submitted brief justification for requirement of each services listed in uniform list of 66 nos. default services along with justification of additional service namely 'Business Auxiliary Service', as given below:-

S. No.	Proposed Service	Justification given by the unit
1.	Business Auxiliary Services	HCL requires business auxiliary services since it hires vendors for procurement of input services which are used for provision of output service. Further, vendors are also hired for promotion and marketing of service provided by HCL.

Shri Sunil Agarwal, AVP, Shri D.K. Sharma, General Manager, Shri Sanjeev Shukla, AGM & Shri Neeraj Kumar, Manager Finance appeared before the Approval Committee on behalf of the unit and explained the requirement of 66 Nos. default services as well as proposed additional service.



After due deliberations, keeping in view of the justification given by the unit, the Approval Committee approved the uniform list of 66 nos. default services in respect of authorised operations to be carried out within the SEZ. The Approval Committee also approved the additional service namely Business Auxiliary Service – exclusively for works related to SEZ.

7. **Proposal of M/s. HCL Technologies Ltd. (Unit-IV), a unit in the IT/ITES SEZ of M/s. HCL IT City Lucknow Pvt. Ltd. at Village- Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow, U.P for approval of list of default services & additional services.**

It was brought to the notice of the Approval Committee that M/s. HCL Technologies Ltd. (Unit-V) had submitted a proposal for approval of uniform list of 66 nos. default services in respect of said unit along with approval of 03 Nos. additional services as given below:-

S. No.	Proposed Service	Justification for requirement of proposed service given by the unit
1.	Business Auxiliary Services	HCL requires business auxiliary services since it hires vendors for procurement of input services which are used for provision of output service. Further, vendors are also hired for promotion and marketing of service provided by HCL.
2.	Management or business consultant's service.	They hire various management and business consultants which provides advice, consultancy and technical assistance for developing SEZ.
3.	Event management service.	They organized promotional events related to Authorised Operations.

It was informed that unit has submitted brief justification for requirement of each service listed in uniform list of 66 nos. default services.

Shri Sunil Agarwal, AVP, Shri D.K. Sharma, General Manager, Shri Sanjeev Shukla, AGM & Shri Neeraj Kumar, Manager Finance appeared before the Approval Committee on behalf of the unit and explained the requirement of 66 Nos. default services as well as proposed additional services.

After due deliberations, keeping in view of the justification given by the unit, the Approval Committee approved the uniform list of 66 nos. default services in respect of authorised operations to be carried out within the SEZ. The Approval Committee also approved the following additional services in respect of said unit:-

1. Business Auxiliary Services- Exclusively for works related to SEZ.





2. Management or business consultant's service – specifically related to authorized operations carried out within the SEZ.
  3. Event management service – specifically for the event related with recruitment of employees for carrying out authorized operations within the SEZ and this event would be organized within the SEZ only.
8. **Proposal of M/s. HCL Technologies Ltd. (Unit-V), a unit in the IT/ITES SEZ of M/s. HCL IT City Lucknow Pvt. Ltd. at Village- Kanjehara & Mastemau, Chack Galaria Farms, Sultanpur Road, Lucknow, U.P for approval of list of default services & additional services.**

It was brought to the notice of the Approval Committee that M/s. HCL Technologies Ltd. (Unit-V) had submitted a proposal for approval of uniform list of 66 nos. default services in respect of said unit along with approval of 03 Nos. additional services as given below:-

S. No.	Proposed Service	Justification for requirement of proposed service given by the unit
1.	Business Auxiliary Services	HCL requires business auxiliary services since it hires vendors for procurement of input services which are used for provision of output service. Further, vendors are also hired for promotion and marketing of service provided by HCL.
2.	Management or business consultant's service.	They hire various management and business consultants which provides advice, consultancy and technical assistance for developing SEZ.
3.	Event management service.	They organized promotional events related to Authorised Operations.

It was informed that unit has submitted brief justification for requirement of each service listed in uniform list of 66 nos. default services.

Shri Sunil Agarwal, AVP, Shri D.K. Sharma, General Manager, Shri Sanjeev Shukla, AGM & Shri Neeraj Kumar, Manager Finance appeared before the Approval Committee on behalf of the unit and explained the requirement of 66 Nos. default services as well as proposed additional services.

After due deliberations, keeping in view of the justification given by the unit, the Approval Committee approved the uniform list of 66 nos. default services in respect of authorised operations to be carried out within the SEZ. The Approval Committee also approved the following additional services in respect of said unit:-

1. Business Auxiliary Services- Exclusively for works related to SEZ.



2. Management or business consultant's service – specifically related to authorized operations carried out within the SEZ.
  3. Event management service – specifically for the event related with recruitment of employees for carrying out authorized operations within the SEZ and this event would be organized within the SEZ only.
9. **Proposal of M/s. HCL IT City Lucknow Pvt. Ltd., developer for approval of list of materials to carry on authorized operations in their IT/ITES SEZ at Village Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow (Uttar Pradesh).**


It was brought to the notice of the Approval Committee that M/s. HCL IT City Lucknow Pvt. Ltd., Developer had submitted proposal for approval of list of materials to carry on following authorized operations in its IT/ITES SEZ at Village Kanjehara & Mastemau, Chack Gajaria Farms, Sultanpur Road, Lucknow (Uttar Pradesh):-

S. No.	Name of Authorised Operation	S. No. at default list of Auth. Opr. as per Inst. No. 50 & 54	Estimated cost (Rs. in lakhs)
1.	Power (including power backup facilities) for captive use only.	23	3.64
2.	Landscaping and water bodies	08	21.38
		Total:	25.02

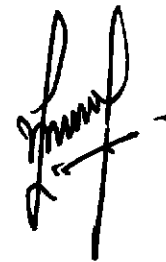
Shri Sunil Agarwal, AVP, Shri D.K. Sharma, General Manager, Shri Akhilesh Gupta, GM-Taxation, Shri Chandra Chood Mishra, DGM-Project & Shri Neeraj Kumar, Manager Finance appeared before the Approval Committee on behalf of the developer and explained the requirement of proposed items. The representative of the developer informed that the items proposed under 'Power (including power backup facilities) for captive use only' are electrical fittings / electrical panel and not related for power generation.

After due deliberations, the Approval Committee approved the proposed list of materials.

The meeting ended with a vote of thanks to the Chair.

  
(S.S. Shukla)

Joint Development Commissioner



(Dr. L.B. Singhal)  
Development Commissioner