

Application for allotment of SDF in NOIDA SEZ

(FORMAT : ON THE LETTER-HEAD OF THE APPLICANT PARTY)

To,

Development Commissioner,
Noida SEZ,
Noida- 201305

Sub : Application for allotment of SDF in Noida Special Economic Zone (NSEZ) for setting up a Project

Based on our visit to Noida Special Economic Zone and full understanding of the concessions, waivers and facilities in a Special Economic Zone, including the procedures, rules and regulations to be followed by a unit-holder and after having done due diligence, we have decided to set up a Project in NSEZ For that, we need allotment of SDF, admeasuringsq. mtr. Kindly do that and issue us a letter. We agree to the consideration payable. Our particulars and some information relating to the Project are enclosed herewith in the **Annexure – I** to this letter.

As first part of the full consideration payable by us, we enclose herewith advance lease rent cheque/Demand Draft bearing no..... dated drawn on Bank, for an amount of Rs...../- in favour of 'NSEZ Authority' payable at Noida. (Required AreaX1964/4=total amount for Demand Draft).

We confirm that we have obtained Letter of Approval No.issued by Development Commissioner, Noida (Copy enclosed).

Thanking you,

Yours faithfully,

Annexure – I

Sub : Application for allotment of SDF building in Noida Special Economic Zone(NSEZ) for setting up a Project

1) Name & address of Applicant

- i) Applicant's Name and Designation: _____
- ii) Firm/Company name and Registered/Head Office Address : _____

 Tel # _____
 Fax # _____
 Website _____
 Email _____

- iii) Nature of present business
- iv) PAN: _____
- v) LOA No. _____ Dated _____ of _____
- vi) Authorised _____ Operation/Item _____ of
 Manufacturing: _____

- 2) Present operation at NSEZ** : Yes/ No
- If yes :
- (i) Name of Company :
 - (ii) Plot/SDF No. :

b) Legal Status i.e. Proprietor / Partnership/ Ltd. Company / Public Ltd :

c) Estimated investment in the Unit : INR _____
 US\$ _____

4) Allotment sought for

SDF : _____ sq. meter

5) Estimated requirement of other Inputs

- a) Power : _____ KVA
- b) Water : _____ kilo-litres per day

of 3

- c) Warehousing : Area (if needed)
 - d) Manpower –Skilled & Unskilled , no. :
- 6) Name of the Banker :**

Branch : _____
Address : _____
Contact number : _____

I/we hereby declare that to the best of my/our knowledge and belief the particulars furnished above are true and accurate. I/we agree to abide by SEZ Rules and all rules regulations of NSEZ.

Yours faithfully,

Name of the Authorized Signatory
Permanent Address of the Authorized Signatory
Telephone/Mob. No.

Encl:

1. Copy of LOA
2. DD of Rs.-/- in favor of NSEZ Authority