



सत्यमेव जयते

भारत सरकार,
वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग
विकास आयुक्त का कार्यालय
नौएडा विशेष आर्थिक क्षेत्र
नौएडा दादरी रोड, फेस.ए, नौएडा.201305, जिला गौतम बुद्ध नगर
Government of India, Min. of Commerce & Industry, Deptt. of Commerce,
Office of the Development Commissioner
NOIDA SPECIAL ECONOMIC ZONE
Noida Dadri Road, Phase-II, NOIDA-201305, Distt. Gautam Budh Nagar (UP)



एक कदम स्वच्छता की ओर

File No. C-21013/01/2000-01-Admn.

12945

27/11/18

Date: 26.11.2018

OFFICE ORDER

Following allocation of work at the level of Assistant Development Commissioners/OSD to DC is ordered with immediate effect and until further orders:

Sl. No.	Name of the Officer	Allocation of work
1.	Sh. Ram Baboo, ADC	i) All work of EOUs located in Haryana, Delhi, Chandigarh, Utrakhand, J&K and Rajasthan including Parliament questions/Court cases>Returns/Reports/Audit matters/RTI matters/MEIS.
2.	Sh. S. K. Jha ADC	i) All work related to EOUs located in U.P., Punjab and Himachal Pradesh including Parliament questions/Court cases>Returns/Reports/Audit matters/RTI matters/MEIS. ii) Administration including Parliament questions/Court cases>Returns/Reports/Audit matters/RTI matters. iii) All work related to Official language/Library.
3.	Sh. M. V. Ruhella, ADC	i) All work related to project section pertaining to NSEZ units including Parliament questions/Court cases>Returns/Reports/Audit matters/RTI matters/MEIS. ii) Work related to Pvt. SEZs namely Moserbaer SEZ and Arshiya FTWZ including Parliament questions/Court cases>Returns/Reports/Audit matters/RTI matters. iii) Compliance of Labour laws and factory Act including Parliament questions/Court cases>Returns/Reports/Audit matters/RTI matters. iv) Softex of Pvt. SEZs in respect of allocated work.
4.	Sh. Prakash Chand OSD to DC	i) OSD to DC ii) Work related to all Pvt. SEZ except Moserbaer and Arshiya FTWZ, including Parliament questions/Court cases>Returns/Reports/Audit matters/RTI matters. Concurrently with Shri Pramod Kumar, Steno. iii) Administrative work of Pvt. SEZ. iv) SEIS of SEZs.

(Nitin Gupta)

Dy. Development Commissioner



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Copy to

1. All ADCs
2. All DDCs
3. Dealing Hands of Project, EOU and Pvt. SEZ section
4. OSD to DC- for information to DC
5. PA to JDC- for information to JDC

✓ 6' Computer Section - for uploading the same on website.