



नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण  
(अधीनस्थ भारत सरकार)  
वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग  
नौएडा दादरी रोड, फेस. 2, नौएडा.201305, जिला गौतम बुद्ध नगर (उ0प्र0)  
**NOIDA SPECIAL ECONOMIC ZONE AUTHORITY**  
(Under Government of India)

Min. of Commerce & Industry, Deptt. of Commerce,  
Office of the Development Commissioner  
Noida Dadri Road, Phase-II, NOIDA-201305, Distt. Gautam Budh Nagar (UP)

F. No. NSEZA/13/2013

Date:22.01.2020

**Notice inviting sealed quotations**

**Sub: Sealed quotations for supply of Paper Glass (plain) & Paper File Folder (printed) in NSEZ Authority-Reg.**

Sealed quotations are invited on behalf of the Chairman & CEO, Noida SEZ Authority from reputed firms/supplier having minimum 2 years experience in printing work for printing & supply of Paper Glass & Paper File Folder in Noida SEZ Authority Phase-II, Noida-201305, Distt. Gautam Budh Nagar (UP). Specifications of items are mentioned below:-

S. No.	Items	Specification	Quantity
1.	Paper File Folder	<b>Paper:</b> Grained Creamy white textured <b>Folder Size:</b> 9.5"x 13" <b>Window Size :</b> 2.5"x6" Printing on front page and inside pocket, Dia cutting, pasting	15,000 Nos.
2.	Paper Glass	<b>Color:</b> white, 200 ml	50,000 Nos.

**Terms & Conditions:-**

1. 'Noida Special Economic Zone Authority' and "नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण", Office Name, address along with Logo (in Hindi & English) shall be printed on Paper File Folder.
2. Sample of above items shall be got approved by this office before printing fair copies. Sample has to be provided physically to the undersigned.
3. Quotation would reach on or before 06.02.2020 till 03:30 P.M. in sealed envelope.
4. Quotation received will be opened at 04:00 PM on 06.02.2020 in Conference Room, Noida SEZ in the presence of tenderers who wish to be present.
5. Bidder must be brought original Demand Draft, experience certificate of similar work, registration of firm, PAN, GSTIN at the time of opening of the tender.
6. Copy of Demand Draft (DD) for **Rs. 5,000/-**(Rupees five thousand only) in favour of NSEZ Authority payable at Noida as earnest money shall be submitted along with quotation.
7. Payment may be withheld in case of any discrepancy in the quality viz specification given in para 1 above.
8. NSEZ Authority will not be responsible for non-receipt of quotation/offers due to any technical problem.
9. Quotation received after the due date and time will not be considered.




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10. Quoted rate will be valid for a period of one year from the date of issuance of work order. Items will be delivered on issuance of supply order.
11. Request for the extension of the due date will not be considered.
12. Chairman & CEO, Noida SEZ Authority reserve the right to accept or reject all or any quotations in part or full without assigning any reasons.
13. Payment will be released on receipt of items in good condition.
14. GST shall be on zero rated in terms of Section 16 of IGST Act.
15. Items shall be delivered within 15 days from issuance of supply order by this office failing which penalty of Rs. 500/- per day shall be deducted from the bill.

  
(R.P. Verma)  
Secretary

**Copy to:-**

1. Notice Board, NSEZ and NSEZ website
2. Account Officer, NSEZ