

I/51448/2023

नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण, नौएडा

दिनांक 27.09.2023 को पूर्वाह्न 10:30 बजे आयोजित नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण की बैठक का कार्यवृत्त

Minutes of meeting of NSEZ Authority(NSEZA) held under the Chairmanship of Shri. A. Bipin Menon, Chairman & CEO, NSEZ Authority at 10:30 AM on 27.09.2023.

The following members of the NSEZ Authority were present during the meeting:-

1. Shri Surender Malik, Joint Development Commissioner, NSEZ.
2. Shri Rakesh Kumar, Assistant DGFT, Kanpur(joined via video conferencing).
3. Shri. Puneet Kapoor, Partner, M/s APK Identification(Delhi).

Besides, i) Shri Nitin Gupta, Deputy Development Commissioner, ii) Shri Amit Kumar Gupta, Deputy Commissioner (Customs), NSEZ, iii) Shri Ajay Kumar Mishra, Senior Account Officer, NSEZ, iv), Shri Rajendra Mohan Kashyap, Assistant Development Commissioner, NSEZ, v) Shri Arun Singh Parihar, Stenographer-II, and vi) Shri Neelesh Shah, consultant(Civil Engineer) were also present to assist the Authority.

Since the quorum was there, the meeting proceeded.

At the outset, the Chairman & CEO, NSEZA welcomed the participants and after brief introduction, the agenda was taken up sequentially and decided unanimously as under.

1 . दिनांक 14.06.2023 को आयोजित नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण की बैठक के कार्यवृत्त का अनुसमर्थन:

1.1 The NSEZ Authority was informed that no reference was received against any of decisions taken in its meeting held on 14.06.2023. Accordingly, the Minutes of the meeting held on 14.06.2023 were ratified.

1.2 Further, the NSEZ Authority reviewed the compliance of decisions taken in its meeting held on 14.06.2023 in terms of sub-Rule 14 of Rule 10 of SEZ Authority Rules, 2009 and expressed satisfaction over progress made in implementation of decisions taken by the Authority in its meeting held on 14.06.2023.

2. एन०एस०ई०जेड० के स्टाफ क्वार्टर्स हेतु वाटर सॉफ्टनर प्लांट लगाने के संबंध में ।
The Authority discussed the agenda in detail. The surveyor made a presentation before NSEZ Authority regarding installation of a small water softener plants alongside water tanks on the rooftops of the NSEZ Staff Quarters and Service Centre Building. The Authority after due deliberation directed that the work for installation of small water softener plants shall be got done through GeM including AMC of 5 years. The Authority also directed to incorporate the following conditions in the tender documents:-

- i. The service provider will test the water of the water softener plant every 15 days and submit the report to this office.
- ii. The service provider will recharge the water softener plant on a monthly basis.
- iii. The Service provider will maintain the hardness of water between 50 to 100 mg/liter.

I/51448/2023

3 . प्लॉट संख्या जेसी-13 से 15 एवं जेसी-16 से 18, NSEZ पर बने भवन की नीलामी के लिए आरक्षित मूल्य का निर्धारण करने के सम्बन्ध में ।

The Authority discussed the agenda in detail. The Authority after due deliberation decided that reserve price of Building, Plant & Machinery/goods erected at Plot No.JC-13-15 & 16-18, NSEZ may be fixed as per components decided for fixation of reserve price by NSEZ Authority in its meeting held on 26.10.2015 and place the building in e-auction at the earliest.

4 . एन०एस०ई०जेड० में नीलामी द्वारा आवंटित भवन/दुकान आदि के सापेक्ष बिजली बकाया के सम्बन्ध में ।

The Authority discussed the agenda in detail. The Authority after due deliberation approved the following proposal:-

- i. **Plot:-** In case, the successful bidder purchased the building in e-auction conducted through M/s MSTC Ltd., electricity dues of previous allottee shall be adjusted from the evaluated cost of building recovered through e-auction process.
- ii. **Shop:-** Shop in Facilitation Centre at NSEZ allotted to successful bidder in e-auction conducted through M/s MSTC Ltd., electricity dues, if any, shall be adjusted from security amount deposited by previous allottee at the time of allotment.

The Authority also directed to take up the matter with the UPPCL to advise them to take timely action against the defaulting units, as per their procedure. They should also be informed to recover the dues from the person/unit, in whose name the electricity connection was given.

5. एन.एस.ई.जेड. के रिक्त स्टाफ क्वार्टर्स के वैकल्पिक आवंटन/उपयोग के सम्बन्ध में ।

The Authority discussed the agenda in detail. The Authority after due deliberation decided that the 11 nos. vacant Type-II staff quarters may be allotted to outsourced Senior Executives, Executives, IT Staff and other outsourced personnel on payment of monthly rental of Rs.5000/- per month excluding electricity and water charges. Other terms & conditions including allotment preferences shall be finalized by Allotment Committee with the approval of Joint Development Commissioner, NSEZ.

6. औद्योगिक भूखण्ड सं.126 एवं 127, एन०एस०ई०जेड०, नौएडा के आवंटी संस्था द्वारा क्रय योग्य एफ०ए०आर० क्रय करने के सम्बन्ध में ।

The Authority discussed the agenda in detail. The Authority after due deliberation deferred the proposal. It was further directed that EM division will collect the data of FAR of the buildings pertaining to all units.

7. सलाहकार(सिविल इंजीनियर) की नियुक्ति की सूचना ।

The Authority discussed the agenda in detail. The Authority after due deliberation taken note of appointment of Mr Neelesh Shah, Consultant (Civil Engineer) with minor modifications in the terms & conditions of the contract..

8. नौएडा एसईजेड में पार्किंग की समस्या के सम्बन्ध में ।

The Authority discussed the agenda in detail. The Authority after due deliberation directed to write a letter to the top management of units whose employees creates

I/51448/2023

disruptions to the smooth flow of traffic within the Zone. The position may be reviewed thereafter in a fortnight before initiating further.

9. औद्योगिक कैंटीन संख्या 02, एन०एस०ई०जेड०, नौएडा के स्थान पर नए सुविधा केंद्र का निर्माण करने के सम्बन्ध में ।

The Authority discussed the agenda in detail. The trade representative Sh. Puneet Kapoor, Partner, M/s APK Identification(Delhi) suggested that requirement may be assessed by the trade representatives for better utilization of the said space. Authority after due deliberation deferred the matter.

10. मैसर्स वाप्कोस लिमिटेड द्वारा दी जा रही सेवाओं के प्रदर्शन की समीक्षा ।

Progress report in respect of services provided by M/s WAPCOS Limited was placed before the Authority. The Authority reviewed the services one by one and took note of progress made. It was also directed to examine the requests of M/s WAPCOS on file for extending the date of completion of the ongoing projects and take decision based on justification given by M/s WAPCOS. .

11. एन०एस०ई०जेड० प्राधिकरण द्वारा युवा पेशेवरों(Young Professionals) की नियुक्ति के सम्बन्ध में ।

The Authority discussed the agenda in detail. The Authority after due deliberation approved the draft guidelines for engagement of 03 young professionals by NSEZ Authority in the field of trade and economics; law and social media management & marketing. Further, directions were given for publication of an advertisement in the CPP/GeM portal as well as two newspapers and uploading the same on the website and social media handles.

12. एन०एस०ई०जेड० में औद्योगिक कैंटीन संख्या 03 के भवन के पुनर्निर्माण का प्रस्ताव के सम्बन्ध में ।

The Authority discussed the agenda in detail. The above built-up space is at present allotted to NDRF. Recently, in a structural audit report, it was pointed out that this building has suffered major deterioration and was required to be demolished. Moreover, the discussions focussed on the need for office space including record room, a large multipurpose hall that could be used for conferences, seminars, exhibitions of products by units, outreach programmes etc. Hence it was decided to build a new office complex to cater to all these needs. It was also felt that a restaurant is important to cater to the need of the units, service providers and guests in the NSEZ. Mr Neelesh Shah, Civil Engineer Consultant submitted a design & drawing for the construction of the new building. The focus was to make it modern, energy efficient and conforming the latest building guidelines. The Authority after due deliberation approved, the design and drawing of proposed building with instructions to go ahead with the tendering process with the assistance of Mr Shah. The Authority also directed that in parallel, due process be initiated for shifting of the NDRF personnel after renovation of the erstwhile quarters of BSNL. Subsequently, in compliance of the structural audit report, the existing structure could be demolished to pave way for the new office complex.

अध्यक्ष महोदय को धन्यवाद के साथ बैठक समाप्त हुई।

I/51448/2023

सुरेन्द्र मलिक

(सुरेन्द्र मलिक)
संयुक्त विकास आयुक्त

अ. बिपिन मेनन

(अ. बिपिन मेनन)
अध्यक्ष एवं सीईओ

दिनांक 27.09.2023 को पूर्वाह्न 10:30 बजे आयोजित होने वाली नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण
की बैठक की संक्षिप्त कार्यसूची

क्र. सं.	विषय सूची	पृष्ठ संख्या
1.	दिनांक 14.06.2023 को आयोजित नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण की बैठक के कार्यवृत्त का अनुसमर्थन।	01-05
2.	एन०एस०ई०जेड० के स्टाफ कार्टर्स हेतु वाटर सॉफ्टनर प्लांट लगाने के संबंध में।	06
3.	प्लॉट संख्या जेसी-13 से 15 एवं जेसी-16 से 18, NSEZ पर बने भवन की नीलामी के लिए आरक्षित मूल्य का निर्धारण करने के सम्बन्ध में।	07-09
4.	एन०एस०ई०जेड० में नीलामी द्वारा आवंटित भवन/दुकान आदि के सापेक्ष बिजली बकाया के सम्बन्ध में।	10
5.	एन.एस.ई.जेड, के रिक्त स्टाफ कार्टर्स के वैकल्पिक आवंटन/उपयोग के सम्बन्ध में।	11
6.	औद्योगिक भूखण्ड सं.126 एवं 127, एन०एस०ई०जेड०, नौएडा के आवंटी संस्था द्वारा क्रय योग्य एफ०ए०आर० क्रय करने के सम्बन्ध में।	12
7.	सलाहकार (सिविल इंजीनियर) की नियुक्ति की सूचना।	13
8.	नौएडा एसईजेड में पार्किंग की समस्या के सम्बन्ध में।	14
9.	औद्योगिक कैंटीन संख्या 02, एन०एस०ई०जेड०, नौएडा के स्थान पर नई सुविधा का निर्माण करने के सम्बन्ध में।	15
10.	मैसर्स वाष्कोस लिमिटेड द्वारा दी जा रही सेवाओं के प्रदर्शन की समीक्षा।	16
11.	अतिरिक्त अंक, यदि कोई हो, अध्यक्ष और सीईओ की मंजूरी के साथ।	

Minutes of Meeting of NSEZ Authority held on 14.06.2023

01

नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण, नौएडा

दिनांक 14.06.2023 को पूर्वाह्न 10:00 बजे आयोजित नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण की बैठक का कार्यवृत्त

Minutes of meeting of NSEZ Authority(NSEZA) held under the Chairmanship of Shri. A. Bipin Menon, Chairman & CEO, NSEZ Authority at 10:00 AM on 14.06.2023.

The following members/special invitee of the NSEZ Authority were present during the meeting:-

1. Shri Surender Malik, Joint Development Commissioner, NSEZ.
2. Shri Rakesh Kumar, Assistant DGFT, Kanpur(joined via video conferencing).
3. Shri. Puneet Kapoor, Partner, M/s APK Identification(Delhi)(joined via video conferencing).
4. Shri. Rahul Tandon, Director, M/s Idemia Syscom India Pvt. Ltd. as Special Invitee (joined via video conferencing).

Besides, during the meeting i) Shri Kiran Mohan Mohadikar, Deputy Development Commissioner & Secretary, NSEZ Authority, ii) Shri Amit Kumar Gupta, Deputy Commissioner (Customs), NSEZ, iii) Shri Ajay Kumar Mishra, Sr. Accounts Officer, NSEZ, iv), Shri Rajendra Mohan Kashyap, Asstt. Development Commissioner, NSEZ, v) Shri Arun Singh Parihar, Stenographer-II, and vi) Shri Rajeev Sharma, FCA, M/s Rajeev Sharma & Associates were also present to assist the Authority.

It was informed that quorum is there and meeting could proceed.

At the outset, the Chairman & CEO, NSEZA welcomed the participants and after a brief introduction, the agenda was taken up sequentially and decisions taken unanimously were as under.

1. दिनांक 19.04.2023 को आयोजित नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण की बैठक के कार्यवृत्त का अनुसमर्थन:

1.1 NSEZ Authority was informed that no reference was received against any of decisions taken in its meeting held on 19.04.2023. Accordingly, the Minutes of meeting held on 19.04.2023 were ratified.

1.2 Further, NSEZ Authority reviewed the compliance of decisions taken in its meeting held on 19.04.2023 in terms of sub-Rule 14 of Rule 10 of SEZ Authority Rules, 2009 and expressed satisfaction over progress made in implementation of decisions taken by the Authority in its meeting held on 19.04.2023.

सुरेंद्र मलिक

Minutes of Meeting of NSEZ Authority held on 14.06.2023

2. नियम 6 (1) (IV), 11(2), 12 (1) और विशेष आर्थिक क्षेत्र प्राधिकरण नियम, 09 की अनुसूची II और III के अनुसार, वित्तीय विवरण (बैलेंस शीट) और वार्षिक रिपोर्ट 2022-23 की स्वीकृति के सम्बन्ध में।

2.1 The Draft Balance sheet and Annual Report for the year 2022-23 were finalized by nominated CA firm viz. M/s. Rajeev Sharma & Associates. It was placed before the NSEZ Authority in its meeting held on 14.06.2023 for approval in terms of Rules 6(1)(IV), 11(2), 12(1) of SEZ Authority Rules, 2009.

2.2 Shri Rajeev Sharma, FCA, M/s. Rajeev Sharma & Associates briefed the members of the NSEZ Authority about the highlights of the financial statements (Balance Sheet) and notes on accounts.

2.3 The Authority, after due deliberation approved the Balance Sheet and Annual Report for the year 2022-23. The Chairman & CEO directed Estate Division, NSEZ to forward the copies of Annual Accounts/Reports for the year 2022-23 to CAG for statutory audit and DoC for information.

3. सर्विस सेंटर, एन.एस.ई.जेड., नौएडा की छत पर स्थापित सोलर सिस्टम बदलने के हेतु मैसर्स वाप्कोस लिमिटेड द्वारा प्रस्तुति(Presentation) प्रस्तुत करने के सम्बन्ध में।

The Authority after due deliberation and considering the cost effectiveness of the project decided to defer the proposal.

4. एन.एस.ई.जेड., नौएडा में मोबाइल टावर लगाने एवं फाइबर केबल बिछाने के हेतु वर्तमान चार्ज की दरों में संशोधन करने के सम्बन्ध में।

The Authority discussed the agenda in detail. The Authority after due deliberation decided to revise the charges for installation of mobile towers in NSEZ and laying of fiber cables/installation of porta cabin/mobile tower as under with immediate effect:-

S. No.	Description	Approved charges for space with annual increment of 5% per annum.
1.	Installation of mobile Towers in NSEZ.	i. Lease rent@Rs.1,000/- per sqmetre per month per operator. ii. Rs.3,00,000/- advance security money(refundable).
2.	Laying of fiber cables/installation of porta cabin/mobile tower.	i. Rs.12.50 lakhs as site usage charges (non-refundable) ii. Rs. 5.00 lakhs as security money (refundable after verification of work) iii. Lease rent@ Rs.1,000/- per sqmetre per month per operator.

5. मैसर्स आईडिमीया सिसकॉम इंडिया प्रा.लि. द्वारा आवंटित कॉमन एरिया के सापेक्ष पट्टा किराया के ब्याज में छूट देने के सम्बन्ध में।

The Authority discussed the agenda in detail. The Authority after due deliberation directed that the request of unit regarding waiver of interest amount on lease rent of common area may be forwarded to Department of Commerce for further consideration.

सुरेंद्र मलिक

Minutes of Meeting of NSEZ Authority held on 14.06.2023

6. नीची बाउंड्री वॉल की ऊंचाई (i) प्लॉट नंबर 142A/24 से SDF 'L' ब्लॉक (लगभग 2 KM) तक. (ii) स्टाफ क्वार्टर के कोने से प्लॉट नंबर 137 (मेट्रो लाइन के नीचे सड़क से सटे) तक बढ़ाने और गेट संख्या 01 से डीएससी रोड (लगभग 400 मीटर). एनएसईजेड, नौएडा तक आरसीसी चारदीवारी का पुनर्निर्माण करने के सम्बन्ध में।

The Authority discussed the agenda in detail. The Authority after due deliberation decided that the height of boundary wall from Plot No.142A/24 to SDF 'L' Block (approx. 2 KM) may be increased by 7 feet (3 feet RCC + 4 feet barbed wire). This was keeping in view the security threat and the incidents that have occurred. It was decided to have a re-construction of RCC boundary wall (400 meters) from Gate No.01 to DSC road. The Authority also directed to seek estimate for aforesaid work from M/s WAPCOS Ltd., M/s NBCC (India) Ltd. and other PSUs.

7. मैसर्स टेक महिंद्रा लिमिटेड पर प्लॉट संख्या 131-133, एन.एस.ई.जेड. के सापेक्ष लगाये गए पांच गुना पट्टा किराए के सम्बन्ध में।

The Authority discussed the agenda in detail. The Authority after due deliberation decided that no dues certificate upto 04.07.2022 (date of application to Noida Authority) may be issued to unit. This is however subject to the condition that if Noida Authority accepts the date of completion other than 04.07.2022 due to a substantial deficiency then the unit shall be liable to pay the differential amount including penal interest upto the revised date of completion certificate.

8. मॉर्गेज अनुमति के लिए एनओसी के प्रारूप की समीक्षा के सम्बन्ध में।

8.1 It was informed to the Authority that in the recent past many building on Plots in NSEZ have been auctioned by this office/MSTC or by financial institutions as the original allottee made default in paying Govt. dues. The incoming entrepreneur obtained possession of these building on "as is where is" basis. However, copies of building plan, completion certificate etc. of such auctioned building are neither available with this office nor with any banks/financial institutions.

8.2 The Authority discussed the agenda in detail. It decided after due deliberation that a Structural Stability Certificate of building obtained from appropriate agency will be accepted exclusively for grant of permission to mortgage of building taken by concerned entrepreneur through auction process. This facilitation measure would not be treated as a precedence for matters other than that of mortgage permissions.

9. डाटा एंट्री ऑपरेटर (डीईओ) पद का पुनः पदनाम और आई.टी. स्टाफ के वेतन का निर्धारण करने के सम्बन्ध में।

The Authority discussed the agenda in detail. The Authority after due deliberation approved the proposal for re-designation of outsourced Data Entry Operator in 02 categories as (i) Executive, & (ii) Senior Executive and also fix their salaries including of outsourced IT staff, as under, w.e.f. 01.07.2023 without increase in agency charges of the existing contract:-

सुरेश मलिक

Minutes of Meeting of NSEZ Authority held on 14.06.2023

S. No.	Designation	Approved fixed wages per month
1.	Programmer	₹40,000/-
2.	Server Administrator	₹40,000/-
3.	Hardware Network Engineer	₹40,000/-
4.	Executive	₹28,000/-
5.	Senior Executive	₹30,000/-

10. एन०एस०ई०जेड०, नौएडा में मैसर्स वापकोस द्वारा विभिन्न रखरखाव सेवाएं प्रदान करने के लिए वर्तमान ठेकदारों के अनुबंध की वैधता बढ़ाने के सम्बन्ध में।

10.1. It was informed to the Authority that M/s WAPCOS Ltd. had accepted the offer for extension of validity of contract period for providing maintenance service at NSEZ upto 30.06.2024. they also informed that tender documents have already been submitted and as on date, the tender has not been approved. Therefore, tender engineering will take at least one month after the approval of tender documents. Hence, extension will be required to be given to the existing agencies before finalization of new agencies via e-tender. In this regard, it was also informed to the Authority that this office has received the draft tender documents on 06.06.2023 from M/s WAPCOS Ltd. and the scope of work & tender conditions mentioned in draft tender documents submitted by M/s WAPCOS Ltd. are being examined as per current site requirement, and it may take some time to finalize the same.

10.2 The Authority discussed the agenda in detail. The Authority after due deliberation directed M/s WAPCOS Ltd. to extend the validity of current contractor for next one month upto 31.07.2023 and complete all the formalities immediately to appoint professional agencies to provide quality services in the zone w.e.f. 01.08.2023 at the earliest.

11. एन०एस०ई०जेड० में निशुल्क इलेक्ट्रिक वाहन का परिचालन करने के सम्बन्ध में।

The Authority discussed the agenda in detail. The Authority after due deliberation decided to invite Expression of Interest (EOI) from the Original Equipment Manufacturers (OEMs) to hire two. Electric Buses of upto 40 seater capacity for a period of 5 years to provide regular Bus Service inside the Zone with the following terms and conditions:

- The OEM will own, maintain and operate (including providing the driver) the service. They will also provide a fast charger for charging of the bus;
- The OEM will provide digital interface to monitor the live feed and usage of the bus;
- The total distance covered by the vehicle shall be 80-100 Kms in a day.
- Uptime of 90% shall be maintained by the operator.
- The lease period would be maximum for five years; which may be renewed upon satisfactory performance.

Based on the EOI received from OEM(s), an Internal Committee headed by Joint Development Commissioner, NSEZ would suggest further appropriate action in line with the guidelines.

सुरेंद्र मलिक

Minutes of Meeting of NSEZ Authority held on 14.06.2023

12. एन०एस०ई०जेड० प्राधिकरण में सलाहकार के रूप में सिविल कार्यों में शामिल पीएसयू से सेवानिवृत्त अधिकारियों की भर्ती करने के सम्बन्ध में ।

The Authority discussed the agenda in detail. The Authority after due deliberation decided to issue Expression of Interest (EOI) for placement of Consultant for one year through e-procurement portal or GeM. The officers who had worked with any PSUs involved in civil construction, development and maintenance would be placed in NSEZ Authority to provide his/her expertise. Preference will be given to individual who had served on the boards of PSUs as Director or equivalent. It was also decided to issue Expression of Interest for one time hiring an Architect for six months.

The applications received in response of EOI will be scrutinized by an Internal Committee headed by JDC, Noida SEZ which would suggest further appropriate action in line with the guidelines.

13. मैसर्स वापकोस लिमिटेड द्वारा दी जा रही सेवाओं के प्रदर्शन की समीक्षा ।

Progress report in respect of services provided by M/s WAPCOS Ltd. was placed before the Authority. The Authority reviewed the services one by one and took note of progress made. The Authority expressed its dissatisfaction on the services provided/maintained by WAPCOS in the zone and directed M/s WAPCOS Limited to complete the ongoing projects within time frame, failing which a penalty would be imposed as per terms & conditions of memorandum signed between NSEZ Authority (NSEZA) and WAPCOS Ltd. for. The Authority has granted the following timelines to complete the ongoing projects in the zone:

S. No.	Name of the project	Date of project completion granted by Authority
1.	Replacement of Goods lift in SDF H, J, K blocks and passenger lifts in Trading block in NSEZ	30.06.2023
2.	Renovation of staff quarters A & C Block, NSEZ	12.07.2023
3.	Construction of new Toilet & renovation of all toilets in NSEZ	20.07.2023
4.	Clubbing & renovation of staff quarters D-2 with Guest House D-1 NSEZ	02.09.2023
5.	Renovation of SDF D & E Block, NSEZ	30.06.2023

अध्यक्ष को धन्यवाद के साथ बैठक समाप्त हुई।

सुरेंद्र मलिक

(सुरेंद्र मलिक)

संयुक्त विकास आयुक्त

अ. बिपिन मेनन

(अ. बिपिन मेनन)

अध्यक्ष एवं सीईओ

Agenda for the meeting scheduled to be held on 27.09.2023

06

② विषय:-एन॰एस॰ई॰जेड॰ के स्टाफ क्वार्टर्स हेतु वाटर सॉफ्टनर प्लांट लगाने के संबंध में ।

In the recent meeting held on 21.03.2023, the NSEZ Authority approved a budget provision of Rs. 28.02 lakhs for the "Installation of a water softener plant in the staff quarters, NSEZ," scheduled to be executed during the fiscal year 2023-24. As per Note #1, the plan was to request M/s WAPCOS Ltd., NBCC, and NPCC to inspect the site and provide a detailed estimate along with the 'Scope of Work.' However, at this point, letters soliciting estimates from these PSUs have not been dispatched and another possible options was explored.

Accordingly, a survey of the NSEZ premises, including the Service Centre building and staff quarters, was conducted by the water softener plant manufacturer. The survey indicated that installing a centralized water softener plant is not feasible and would entail high costs. The estimated cost of such installation is approximately Rs. 28,00,000, and it would necessitate the installation of an underground water tank (UGR).

The surveyor has proposed an alternative solution, which involves the installation of small water softener plants alongside water tanks on the rooftops of the NSEZ Staff Colony and Service Centre building. This alternative is more cost-effective, with an estimated installation cost of around Rs. 5 lakhs, and it also allows for an annual maintenance contract (AMC) option.

Despite having sought technical opinions from NBCC and WAPCOS, no response has been received from these agencies as of now.

In the meantime, the NSEZ Authority has engaged the services of a Consultant Civil Engineer. As directed by the Competent Authority, the Surveyor is invited to make a presentation before NSEZ Authority.

Agenda for the NSEZ Authority meeting to be held on 27.09.2023

3

विषय: प्लॉट संख्या जेसी-13 से 15 एवं जेसी-16 से 18, NSEZ पर बने भवन की नीलामी के लिए आरक्षित मूल्य का निर्धारण करने के सम्बन्ध में।

It is submitted that the matter was placed before NSEZ Authority in its meeting held on 11.10.2022 for further discussion.

2. The Authority discussed the agenda in detail. Sh. Amit Kumar Gupta, Dy. Commissioner (Customs) informed to the Authority about Customs dues of Rs. 2.51 crores (approx) except penalty. The Authority after due deliberation directed to obtain the exact Customs dues from Customs department and place the building erected at Plot No. JC-13 to 15 & JC-16 to 18 in e-auction conducted through M/s MSTC Ltd. as per the existing guidelines of the Authority. Accordingly, vide internal note dated 01.12.2022, Specified Officer, Customs, NSEZ was requested to submit the exact Customs dues in respect of M/s Global Diamonds so that the building erected at Plot No. JC-13 to 15 & JC-16 to 18 may be placed in e-auction conducted through M/s MSTC Ltd. as per the existing guidelines of the Authority.

3. The Appraiser (customs), NSEZ vide its internal note dated 09.12.2022 has stated as under:-

- As per adjudication order of Commissioner of Customs (Exports), Delhi, vide OIO no.17&18/HKM/2006-8214 dated 19.07.2006, duty of Rs.2,51,17,642/- plus interest, Rs.1,00,00,000/- as penalty against M/s Global Diamond and further Rs 25,00,000/- as penalty on Shri Anand Srivastava, MD, Rs. 12,50,000/- as penalty on Shri G. J. Patel, CEO, & Rs.12,50,000/- as penalty on Shri Subhash Sharma, Sr. Executive of M/s Global Diamond, had been confirmed (all totaling Rs.4,01,17,642/-(plus interest)). The party have gone for appeal in CESTAT Allahabad vide appeal no. Customs/50642/2019 & Customs/50643/2019 and both are currently pending.
- As regards, Customs dues, if any, on inputs, stock/capital goods lying at the time of cancellation of LoA, verification of data relating to import/export and TR/Job work etc. are being undertaken and Customs dues, if any, shall be communicated on finalization.

4. It is also submitted that this office has authorized M/s MSTC Ltd. for auction of building and M/s FSNL for valuation of building. M/s FSNL has submitted the valuation report of Plot No. **JC-13-15 & 16-18, NSEZ**, Noida. Details of valuation are as under:-

Plot No.	Present Fair Market Value	Realisable Value	Distress Sale Value
JC-13-15	Rs. 21,38,000.00	Rs. 17,10,400.00	Rs. 13,89,700.00
JC-16-18	Rs. 12,36,000.00	Rs. 9,88,800.00	Rs. 8,03,400.00

*As precedent Realisable Value has been taken as Valuation Cost for the purpose of fixation of Reserve Price.

5. We may now fix Reserve Price in terms of NSEZ Authority decision approved in its meeting held on 26.10.2015. Details of components are given below:-

S. No.	Components	Details	Plot No. JC-13-15 Amt (in Rs.)	Plot No. JC-16-18 Amt (in Rs.)
1.	Cost of the building as evaluated by the Govt. Regd. Valuer.	As per valuation report.	₹17,10,400.00	₹ 9,88,800.00
2.	Cost of plant/machinery/ other material as evaluated by the Govt. Regd.	No Plant & Machinery	0.00	0.00

	Valuer, if unit does not remove it at its own.			
3.	Outstanding lease rent/other user charges of NSEZA.	Outstanding lease rent upto date of possession + interest upto 31.12.2022.	0.00	34,366.00
4.	Liability of Customs duty, if any, in case unit has not produced 'NOC' from Customs.	As per Customs letter dated 09.12.2022 total is Rs.4,01,17,642/-	2,00,58,821.00	2,00,58,821.00
5.	Sum of allotment charges at par with Noida Authority (area into rate of Noida Authority for Industrial Plots in Phase-II) as per the Policies & Procedures for Industrial Property Management displayed on the website of Noida Authority.	@Rs.11,670x (Size of Plot) Allotment charges has been revised by Noida Authority vide its letter dated 15.12.2020.	₹1,02,66,682.50 (₹11,670x 879.75)	₹1,00,12,860.00 (₹11,670x858.00)
6.	Fee for Valuer	Value between 0-1 Crore	₹45,000.00 (M/s FSNL has submitted the bill Rs. 90,000/- for both building valuation. Hence, we may divided into two part)	₹ 45,000.00 (M/s FSNL has submitted the bill Rs. 90,000/- for both building valuation. Hence, we may divided into two part)
7.	Advertisement/misc. expenses for conducting auction.	Charges for recent advertisement claimed by M/s MSTC Ltd. in case of M/s. Kanak Exports, Plot No.177, NSEZ	₹23,520.00	₹23,520.00
8.	Total(1 to 7)		₹3,21,04,423.50	₹3,11,63,367.00
9.	Fee for auctioneer(MSTC)	2.5% of the value or Rs. 10,00,000/- whichever is less.	₹8,02,610.59	₹7,79,084.18
10.	Total(8+9)		₹3,29,07,034.09 Or say ₹3,29,07,034/-	₹3,19,42,451.18 Or say ₹3,19,42,451/-

6. In view of above, it has been observed that the customs dues (including personal

I/51038/2023

09

penalties) in respect of Plot No. **JC-13-15 & 16-18, NSEZ**, Noida are approx. 60% of reserve price as calculated above; hence the above facts are placed before NSEZ Authority meeting for further discussion.

Agenda for NSEZ Authority meeting to be held on 27.09.2023.

10

④ विषय:-एन०एस०ई०जेड० में नीलामी द्वारा आवंटित भवन/दुकान आदि के सापेक्ष बिजली बकाया के सम्बन्ध में ।

M/s Knitpro International, Plot No. 72-73, NSEZ, has recently informed this office through their letter dated 30.06.2023 regarding their purchase of the aforementioned plot. They successfully secured possession of this plot on 15.11.2022. In their pursuit of establishing operations on Plot No. 72-73, NSEZ, the unit applied to the PVVNL for an electricity connection.

2. PVVNL has communicated that there exists an outstanding amount of Rs. 5,91,709/- associated with this plot, which pertains to M/s. G.C. Exim Pvt. Ltd. PVVNL has made it clear that this outstanding amount must be settled before a new electricity connection can be granted to M/s Knitpro International.

3. In view of the urgency surrounding the need for an electricity connection, M/s Knitpro International has promptly made the payment of Rs. 5,91,709/- to PVVNL. Consequently, they have successfully obtained the required electricity connection. Now, the unit has approached us with a request to adjust the payment they made against the rent for Plot No. 72-73, NSEZ.

4 . It is important to note that the building and machinery on Plot No. 72-73, NSEZ, were auctioned through the e-auction process. The highest bid received for these assets amounted to Rs. 5,53,38,082/-. This substantial amount has already been credited to the NSEZ Authority's account.

5. Considering the significance of this matter and its financial implications, it is proposed to place the matter before NSEZ Authority meeting alongwith following proposal:-

i. **Plot:-** In case, the sucessful bidder purchased the building in e-auction conducted through M/s MSTC Ltd., electricity dues of previous allottee shall be adjusted not more than 10% from the evaluated cost of building recovered through e-auction process. Any overage amount above 10% shall have to be paid by the sucessful bidder.

ii. **Shop:-** Shop allotted to sucessful bidder in e-auction conducted through M/s MSTC Ltd., electricity dues, if any shall be adjusted from security amount deposited by previous allottee at the time of allotment, in case the electricity dues more than security amount, the balance shall be paid by existing allottee subject to its adjustment in their lease rent account with NSEZ Authority.

Agenda of NSEZ Authority Meeting proposed to be held on 27.09.2023

⑤ विषय : एन.एस.ई.जेड. के रिक्त स्टाफ क्वार्टर्स के वैकल्पिक आवंटन / उपयोग के सम्बन्ध में ।

Background:

1. Noida Special Economic Zone (NSEZ) is having a Staff Colony consisting of 12 nos. type 2, 12 nos. type 3 and 2 nos. type 4 staff quarters in NSEZ.
2. Type 3 Staff quarters are fully occupied, while type 4 staff quarters are being used as guest house. On the other hand 11 Nos. type 2 staff quarter are lying unutilized for the past some years.
3. Despite the absence of requisitions from regular government employees, these resources present an opportunity for effective utilization.

Proposal:

It is proposed to consider the allocation of the 11 nos. vacant typed 2 staff quarters to Executives, Senior Executives, Computer Hardware, Network Engineers staff, and other outsourced personnels on a chargeable basis.

Rationale:

This proposal aligns with practice adopted by SEEPZ SEZ Authority, where vacant quarters were allocated to outsourced employees resulting in efficient utilization and reasonable revenue generation to offset maintenance costs.

In view of above following proposal is placed before NSEZ Authority for further discussion/decision:-

1. Determine the appropriate charges for allocation of the 11 nos. vacant typed 2 staff quarters to Executives, Senior Executives, Computer Hardware, Network Engineers staff, and other outsourced personnels .
2. To decide the allocation process including tenant selection of these staff quarters.
3. Decide any other mode to utilize the vacant staff quarters of NSEZ.

Agenda for the NSEZ Authority meeting to be held on 27.09.2023

6 विषय:- औद्योगिक भूखण्ड स. 126 एवं 127, एन.एस.ई.जेड. नौएडा के आवंटी संस्था द्वारा क्रय योग्य एफ०ए०आर० क्रय करने के सम्बन्ध में |

महाप्रबन्धक(नियोजक), नवीन ओखला औद्योगिक विकास प्राधिकरण, नौएडा ने उनके पत्र दिनांक 02.02.2023 के द्वारा सूचित किया है कि M/s Futuristic LED Pvt. Ltd. ने पत्र दिनांक 29.09.2022 के द्वारा अनुमन्य एफ०ए०आर० 2571.40 वर्ग मी० के उपरान्त 1384.60 वर्ग मी० क्षेत्रफल क्रय करने हेतु आवेदन किया गया है | भवन नियमावली में क्रय करने योग्य एफ०ए०आर० के प्राविधानों के आलोक में आवंटी संस्था के उक्त एफ०ए०आर० क्रय करने हेतु आवेदन पत्र पर बड़ी हुई एफ०ए०आर० के सन्दर्भ में निम्नलिखित बिन्दुओं एवं अवस्थापना सुविधाओं के सम्बन्ध में एन.एस.ई.जेड. से (सिविल/जल/विद्युत/यातायात) की स्थलीय आख्या अपेक्षित है:-

1. पहुँच मार्ग के चौड़ाई व स्थिति की उपलब्धता है अथवा नहीं?
 2. यातायात घनत्व- अनुमन्य एफ०ए०आर० 2571.40 मी² से अतिरिक्त से 1384.60 मी² क्रय करने के सापेक्ष में अतिरिक्त 14 ई०सी०एस० बढ़ने से यातायात पर पड़ने वाले प्रभाव की अपेक्षित आख्या?
 3. प्रश्नगत भूखण्ड पर अनुमन्य एफ०ए०आर० 2571.40 मी² से अतिरिक्त से 1384.60 मी² क्षेत्रफल के सापेक्ष भौतिक अवसंरचना, जल, विद्युत्, सीवर एवं ड्रेनेज की व्यवस्था उपलब्ध है अथवा नहीं?
 4. संरक्षित क्षेत्र एवं विरासत स्थल से दूरी के सम्बन्ध में अपेक्षित आख्या?
2. एन.एस.ई.जेड. के क्षेत्र का विकास कार्य एन.एस.ई.जेड. द्वारा निष्पादित किया जाता है | अतः महाप्रबन्धक(नियोजक), नवीन ओखला औद्योगिक विकास प्राधिकरण, नौएडा ने उपरोक्त बिंदु संख्या 1, 2, 3 एवं 4 पर आख्या प्रेषित कराने का निवेदन किया है |
3. इस सन्दर्भ में यह प्रस्तुत है कि जोन परिसर रखरखाव सम्बंधित समस्त कार्य नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण ही करता है एवं उपरोक्त FAR बढ़ने से नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण द्वारा भी रखरखाव पर किये जाने वाला व्यय भी बढ़ेगा |
4. अतः इकाई द्वारा अतिरिक्त FAR नौएडा प्राधिकरण से खरीदने पर, एन.एस.ई.जेड. प्राधिकरण द्वारा भी उक्त अतिरिक्त FAR के सापेक्ष भूखंड का पट्टा किराया/मेंटेनेंस चार्ज बढ़ाने हेतु विचार किया जा सकता है | अतः यह प्रस्ताव एन.एस.ई.जेड. प्राधिकरण के समक्ष विचारार्थ हेतु प्रस्तुत है |

Agenda for the NSEZ Authority meeting to be held on 27.09.2023

३

विषय:-सलाहकार (सिविल इंजीनियर) की नियुक्ति की सूचना।

It is submitted that the NSEZ Authority invited Expressions of Interest (EOI) for hiring a Civil Engineer for consultancy in Noida SEZ on 25.07.2023, as per the decision taken during the NSEZ Authority meeting dated 14.06.2023.

2. In response to the EOI, three applications were received by the closing date for applications. The committee, consisting of Sh. Surender Malik (JDC & Chairman), Sh. Kiran Mohan Mohadikar (DDC & Member), Sh. Nitin Gupta (DDC & Member), and Sh. Amit Gupta (DCC & Member), conducted personal interviews with each candidate. After the personal interactions, the Selection Committee assigned marks to the candidates. The committee observed that the applicant, Sh. Neelesh Shah, fulfills all the conditions and eligibility criteria and secured the highest marks, i.e., 38 out of 40. After in-depth discussions, the committee recommends that the Competent Authority consider the application of Sh. Neelesh Shah for appointment as a Civil Engineer for consultancy in NSEZ. Following approval from the competent authority, an offer of appointment for short-term engagement as a consultant (Civil Engineer) at NSEZ Authority was issued on 15.09.2023.

3. It may be appraised here that Sh. Neelesh Shah has accepted the offer and submitted his joining report w.e.f. 21.09.2023 and he has also requested to review terms & conditions of appointment, as discussed.

4. In light of the above, the matter is placed before the NSEZ Authority for information.

Agenda

8 विषय:-नौएडा एसईजेड में पार्किंग की समस्या के सम्बन्ध में ।

It has been observed that a recurring issue involving the unauthorized parking of vehicles by employees of the units within Noida SEZ has come to our attention, despite reminders having been issued to the representatives of these units. This unwarranted parking activity on both sides of the road has resulted in disruptions to the smooth flow of traffic within the SEZ. To address this matter effectively, the following measure are proposed for discussion:

- 1. Parking Regulations:** Two/four-wheel vehicles be parked on the side of the road facing their respective units, and not in proximity to central verges or dividers.
- 2. Installation of No Parking Signage:** Consideration of the placement of no parking signboards at strategic intervals throughout the Noida SEZ to clearly indicate restricted parking zones.
- 3. Demarcation of Common Parking Area:** A common parking area at the termination of the main road, using paint markings to enhance clarity and organization may be earmarked.
- 4. Enforcement and Penalties:** Stringent measures may may be taken including the immobilization of vehicle wheels and the imposition of fines i.e. Rs. 100/-, in instances where vehicles are found to be in contravention of parking regulations. It is also proposed that multiple violations should result in the prohibition of vehicle access inside the zone, with the associated individuals being denied vehicle entry passes.
- 5. Responsibility of Units:** Emphasis on the obligation of each unit to ensure the implementation of these provisions within their respective unit vicinities and to assume full responsibility for the parking conduct of their employees.
- 6. Allowance for Public Vehicles:** Consideration of permitting public vehicles such as taxis and e-rickshaws a 30/45-minute window within the SEZ for the purpose of dropping off or picking up customers, accompanied by precise guidelines to deter misuse.
- 7. Monitoring and Reporting:** Quick Response Team (QRT) vehicles and security personnel may be deployed for the monitoring. Decisions concerning the immobilization of vehicle wheels may be taken by the Assistant Security Officer (ASO), with prompt reporting of violations.

In light of the aforementioned, it is hereby proposed that this matter be brought before the NSEZ Authority Meeting for consideration in the formation of a comprehensive parking policy and the subsequent adoption of appropriate measures to ensure the establishment of an orderly and efficient parking system within Noida SEZ.

Agenda for the meeting scheduled to be held on 27.09.2023

⑨ विषय:- औद्योगिक कैंटीन संख्या 02, एन०एस०ई०जेड० , नौएडा के स्थान पर नई सुविधा का निर्माण करने के सम्बन्ध में ।

1. Background:

The matter regarding the construction of a new facility in place of Industrial Canteen No. 02 in Noida Special Economic Zone (NSEZ) was presented before the NSEZ Authority during its meeting on 26.12.2022 for discussion and deliberations.

2. Discussion in Previous Meeting:

During the meeting, the Authority conducted a thorough discussion on the agenda item. It was observed that the existing structure of Industrial Canteen No. 02 in NSEZ is in a dilapidated condition, requiring immediate attention. After careful consideration, the Authority decided to initiate a structural audit of the said building to assess its suitability for further construction. Additionally, the Authority directed M/s WAPCOS Ltd. to conduct structural audits of all buildings in the SDF Blocks and to commence work on Industrial Canteen No. 02.

3. Structural Audit Report:

Subsequently, M/s WAPCOS Ltd. was tasked with performing structural audits of both the buildings in the SDF Blocks and Industrial Canteen No. 02 in NSEZ. The structural audit report was presented to the NSEZ Authority during its meeting on 19.04.2023. It was reported that after rigorous structural testing, the audit team determined that the building of Industrial Canteen No. 02 exhibits major deterioration, making it unsuitable for further construction. The only viable option is to demolish the existing structure. After careful consideration, the Authority resolved to proceed with the demolition and granted authority to the CEO of NSEZA to make further decisions in this regard.

4. Future Planning:

The matter related to future planning and utilization of the space is placed before NSEZ Authority to take further decision in the matter.

Status Report of Ongoing Project in NSEZ as on date 22.09.2023

S. No.	Name of the Project	Work Order issued By WAPCOS Limited to Contractor	Approved cost of the Project (in Rupees)	Award cost of the Project excluding Centage Charges (in Rupees)	Amount Released by NSEZ to Implementing agency (in Rupees)	Date of completion of Project with NSEZ	Date of completion of Project with contractor	Present Status of the work	Physical Status of the Project	Whether UC /Final bill is submitted or Not. If yes, amount (in Rupees)	Balance amount (in Rupees)	Expected date of completion (as informed by implementing agency)	Remarks
1	Providing Maintenance service at NSEZ.(Security,Horticulture,Housekeeping,Water supply,Electricity,Manpower deployment)	05-07-2019	16,72,00,000			30.06.2024	30.09.2023	Work is in progress					Monthly Payment on actual basis. Within The approved Cost.
2	Replacement of Goods Lifts in SDF H,J,K Blocks & Passenger Lifts in Trading Bloks in NSEZ, Noida	25-01-2023	1,24,78,862.00	78,48,701	40,60,918	31.08.2023	31.08.2023		100%				Work has been Completed
3	Renovation of Staff Quarters A & C Block, NSEZ	12-01-2023	6953297	5533536	2863050	15.09.2023	15.09.2023	Work completed	100%				Work has been Completed. For additional work in staff quarter as per direction of NSEZ authority we need extension till 15-10-2023
4	Construction of new Toilet & Renovation of all toilets in NSEZ Noida.	20-01-2023	5200024	4268937	2208748	30-09-2023	30-09-2023	Work is in progress	90%				Work is in progress.extension required 15-10-2023
5	Clubbing & Renovation of staff quarters D-2 with Guest House D-1 NSEZ,Noida.	02-06-2023	3173714	2525688	653395	2.09.2023	2.09.2023	Work is in progress	50%				Extension required till 31-10-2023
6	Renovation of SDF D & E Block,NSEZ	25-01-2023	1,67,74,646	13112029	6784164	30-09-2023	30-09-2023	Work is in progress	90%				Extension required till 15-10-2023
7	Construction of 05 small kiosk of 5x3 Sqm each along with stools in common space in Canteen No-1	13-07-2023	4998578	4221923	Nil	13-10-2023	13-10-2023	Work is in progress	20%				As per direction of NSEZ authority shop location has been changed .work is in progress
8	Renovation of Room No-101 & 104 at Ist floor,NSEZ,Noida	23-06-2023	2078734	1597134	Nil	23-09-2023	23-09-2023	Work is in progress	30%				As per discussion with NSEZ Authority there are some changes in scope of work Extension required till 20-10-2023

Agenda of NSEZ Authority meeting to be held on 27.09.2023.

Sub:-Engagement of Young Professionals (YP) by NSEZ Authority-reg

It is desirable that the NSEZ Authority needs to strengthen itself with high quality resources in the required areas. Therefore, it is proposed to engage Young Professionals (YPs) in three key areas namely trade and economics, legal and social media management.

2. In this regard, the draft guidelines for engagement of Young Professionals (YP) by NSEZ Authority have been prepared taking into account some of the practises in Department of Commerce for hiring of Research Associates/ YPs.

3. In view of above, above proposal alongwith draft guidelines is placed before NSEZ Authority for further consideration.

Draft Guidelines for Engagement of Young Professionals (YP) by NSEZ Authority

These guidelines are for engagement of YPs in the field of trade and economics, law and social media management by the Noida Special Economic Zone (NSEZ) Authority. These guidelines have been formulated taking into account some of the practises in Department of Commerce for hiring of Research Associates/ YPs

1. Background:

1.1: NSEZ Authority is a Special Economic Zone Authority constituted under Section 31(1) of the Special Economic Zones Act, 2005. The Special Economic Zone Authority Rules, 2009 govern the functioning of the NSEZ Authority.

1.2: The Authority is responsible for the development, operation and management of the Noida SEZ. This includes activities for the NSEZ such as the development of infrastructure, promotion of exports, review of the functioning and performance, levy user or services charges or fees or rent for the use of properties belonging to the Authority. It is also responsible for taking all measures for efficient management of NSEZ and develop it as a financially viable organization.

1.3: NSEZ was set up in 1985 over an area of 310 acres in Phase II, Noida, Uttar Pradesh. It is headed by a Zonal Development Commissioner and has jurisdiction over the seven states of Delhi, Haryana, Himachal Pradesh, Punjab, Rajasthan, Uttarakhand and Uttar Pradesh along with the Union Territories (UTs) of Chandigarh, Jammu & Kashmir and Ladakh. There are 30 operational SEZs in these seven states and three UTs. Moreover, there are 159 operational export oriented units (EOUs) under the jurisdiction of this office.

1.4: Broadly the SEZ units could be in the business of manufacturing, services, trading and warehousing. The total exports from all the units in these SEZs during 2022-23 was Rs 82,678 crores comprising of Rs 70,377 crores in services and Rs 12,301 crores in goods. As of 31.3.2023, these units have seen investments of Rs 54,134 crores while generating employment of 5.12 lakhs.

1.5: Keeping in mind all these developments, the NSEZ Authority needs to strengthen itself with high quality resources in the required areas. Therefore, it proposes to engage Young Professionals (YPs) in three key areas namely trade and economics, legal and social media management.

2. Type and Tenure of Engagement

- i. The Engagements shall be at the Young Professional (YP) Level

- ii. The engagement will be purely on a contractual basis.
- iii. These engaged personnel shall have the legal status of YP vis-a-vis, NSEZ Authority or NSEZ and shall not be regarded, for any purposes, as being either a 'staff member' of an 'official' of NSEZ Authority or NSEZ. Accordingly, nothing within or relating to the Contract shall establish the relationship of employer and employee, or of principal and agent, between NSEZ Authority /NSEZ and the YPs.'
- iv. The engagement shall be initially for a period of two years which may be extended up to three years, depending on the performance evaluation and approval by the NSEZ Authority. After three years no further extension will be permissible under any circumstances

3. **Qualification:** Applicants with following qualifications would be considered for engagement as Young Professionals

Discipline	Education Qualification*
Trade and Economics	Masters in Business Administration (MBA), Masters in Economics (preferably with International Trade)
Legal	LLM
Social Media Management	Bachelors (preferably with subjects related to digital marketing or social media management)

4. Work profile, age, remuneration, vacancies:

4.1: The conditions for the posts above would be as under:

Position	Upper Age Limit (as on 30.09.2023)	Remuneration per month	Vacancy
Trade and Economics	35 years	Rs 60,000	1
Legal	35 years	Rs 60,000	1
Social Media Management	35 years	Rs 40,000	1

4.2: The work profile for these three posts would be as under:

i. Trade and Economics

- Data analysis with expertise in excel and
- Trade and economic reports
- Marketing outreaches
- SEZ and EOU related analysis
- Trade agreement analysis
- Any other work assigned by competent authority

ii. Legal

- Legal opinion on SEZ and EOU matters
- Expertise in Insolvency and Bankruptcy Code (IBC) and other NCLT matters
- Expertise in DBT and related legislations on insolvency/restructuring
- Any other work assigned by competent authority

iii. Social Media Management

- Framing of social media management plan
- Implementation of the social media plan for NSEZ and other SEZs under its jurisdiction
- Website design and updation
- Digital marketing of NSEZ in the States and UTs under its jurisdiction
- Expertise in making of videos, reels, charts etc on social media platforms and websites
- Any other work assigned by competent authority

5. Specific Conditions for hiring

5.1 TA / DA: The Young Professionals may be required to travel to any place in India. While on tour, TA/ DA will be admissible to them as Assistant Section Officer (Level 7).

5.2 Performance Monitoring: The Young Professionals would be monitored in terms of specific outputs. The outputs and functions shall be specific, measurable, attainable, results - based and time-bound. These would be reviewed in the NSEZ Authority meeting on a quarterly basis.

5.3 Payment:

5.3.1: The Young Professionals will be paid monthly remuneration within 7 days after completion of the month subject to periodic completion of work certified by the controlling Officer.

5.3.2: The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at the source before effecting the payment, for which NSEZ Authority will issue **TDS** certificates. The YPs shall be liable to pay Good and Services Tax, as applicable. NSEZ Authority or NSEZ undertake no liability for taxes or other contribution payable by the YP on payment made under this contract

5.4: Working Hours and Leave:

i. Working Hours shall normally be from 9.30 AM to 6.00 PM during working days including half an hour lunch break in between. However, in exigencies of work, YPs may be required to sit late and may be called on Saturday/ Sunday and other holidays also.

ii. YPs will be eligible for 08 days leave during the period of one year, on pro-rata basis subject to the prior written approval of the Secretary of the NSEZ Authority. Unavailed leave cannot be carried forward to the next year. Further, leave up to one month can be considered without remuneration with the prior approval of Secretary of the NSEZ Authority. However, in exceptional cases like need for professional development, training etc., this condition may be relaxed with the approval of NSEZ Authority, subject to official exigencies.

iii. Apart from above, the women YPs may be eligible for maternity leave as per the Maternity Benefit (Amendment) Act, 2017 issued by Ministry of Labour & Employment vide letter No. S-36017/03/2015-SS-I dated 12th April, 2017.

5.5: Termination:

- i. The engagement can be terminated at any time by the NSEZ Authority by giving 30 days' notice or pay in lieu thereof. Similarly, the YP may also resign after giving notice for a similar period.
- ii. The NSEZ Authority reserves the right to terminate any YP at any stage in event of a serious failure to perform the task assigned or of failure to observe any standards of conduct.

5.6: Title Rights, Copyrights, Patents and Other Proprietary Rights:

- i. Title to any equipment and supplies that may be furnished by NSEZ Authority or NSEZ to the YP for the performance of any obligations under the Contract shall rest with NSEZ Authority, and any such equipment shall be returned to NSEZ Authority at the conclusion of the contract or when no longer needed by YP. Such equipment, when returned to NSEZ Authority, shall be in the same condition as when delivered to the YP, subject to normal wear and tear, and He/ She shall be liable to compensate NSEZ Authority or NSEZ for any damage or degradation of the equipment that is beyond normal wear and tear.
- ii. NSEZ Authority or NSEZ shall be entitled to all intellectual property and other proprietary rights, including, but not limited to patents, copyrights and trademarks with regard to products, processes, inventions, ideas, know-how or documents and other materials which the YP has developed for NSEZ Authority or NSEZ under the Contract and which bear a direct relation to or are produced or prepared or collected in consequence of, or during the course of, the performance of the Contract, and the YP acknowledges and agrees that such products, documents and other materials constitute works made for hire for NSEZ Authority. Subject to the foregoing provisions, all maps, designs, layouts, drawings, photographs, mosaics, plans, reports, estimates, recommendations, documents and all other data compiled by or received by the Individual YP under the contract shall be the property of NSEZ Authority, and shall be made available for use or inspection by NSEZ Authority or NSEZ at reasonable times and in reasonable places, and shall be treated as confidential and shall be delivered only to NSEZ Authority or NSEZ authorized officials on completion of work under the Contract.

5.7: Force Majeure and other Conditions:

- i. Force majeure as used herein means any unforeseeable and irresistible act of nature, any act of war (whether declared or not). invasion, revolution, insurrection, or any other acts of a similar nature or force, provided that such acts arise from causes beyond the control and without the fault or negligence of the individual YPs.
- ii. The YP acknowledges and agrees that, with respect to any obligations under the Contract that the YP must perform in or for any areas in which NSEZ Authority or NSEZ is engaged in, preparing to engage in, or disengaging from any peacekeeping, humanitarian or similar operations, any delay or failure to perform such obligations arising from or relating to harsh conditions within such areas or to

any incidents of civil unrest occurring in such areas shall not, in and of itself, constitute force majeure under the contract.

5.8: Other terms and conditions:

- i. NSEZ Authority may require the YPs to submit a Statement of Good Health from a recognized physician prior to commencement of work in any offices or premises of NSEZ Authority or NSEZ including other SEZs under its jurisdiction.
- ii. The YP shall be solely responsible for taking out and for maintaining adequate insurance required to meet any of his/her obligations under the Contract, as well as for arranging, at the YPs sole expense, such life, health and other forms of insurance as the YP may consider to be appropriate to cover the period during which the YP provides services under the Contract.
- iii. The engagement as YP is subject to verification of documents related to educational qualification and experience. If any information / documents submitted by YP are found false/ wrong at any stage, his/ her engagement will be terminated immediately and appropriate action will be taken against him / her as per rules.
- iv. YP will be governed by the Official Secrets Act, 1923, as amended from time to time and will not disclose to any unauthorized person(s) any information / data that come to their notice during the period of their engagement as 'Young Professional' in the NSEZ Authority. All such information/ records/ papers/ software/ emails etc. will be property of NSEZ Authority.
- v. The YP shall not advertise or otherwise make public for the purpose of commercial advantage that it has contractual relationship with NSEZ Authority. He/ she shall not, in any manner whatsoever, use the name, emblem or official seal of the Government of India or Department of Commerce or NSEZ Authority or any abbreviation of the name of NSEZ Authority, in connection with business or otherwise without the prior written permission of the competent authority of NSEZ Authority.
- vi. The YP shall be expected to conduct himself/ herself in accordance with the rules and regulations of the Government of India. He/ she will be expected to demonstrate high moral character, integrity, secrecy of *office* and dedication to work while discharging his / her duties. In case his / her services are not found satisfactory or found to be in conflict with the interest of the NSEZ Authority, his / her services will be terminated forthwith, without any notice period or compensation.
- vii. In General, the YP shall neither seek nor accept instructions from any authority external to NSEZ Authority in connection with the performance of his/her obligations under the Contract. The YP shall not take any action in respect of its performance of the Contract or otherwise related to its obligations under the Contract that may adversely affect the interests of NSEZ Authority, and the YP shall perform its obligations under the Contract with the fullest regard to the interest of NSEZ Authority. The YP warrants that he/she has not and shall not *offer* any direct or indirect benefit arising from or related to the performance of the Contract or the award thereof to any representative, official, employee or other agent of NSEZ Authority. He/ she shall comply with all laws, ordinances, rules and regulations bearing upon the performance of his/her obligations under the Contract. In the performance of the

Contract, the YP shall comply with the normal standards of Conduct. Failure to comply with the same is ground for termination of the YP for cause.

- viii. The YP shall be expected to follow all the rules and regulations of the NSEZ Authority and Government of India which are in force. He/ she will be expected to display utmost honesty, secrecy of office and sincerity while discharging his / her duties. In case the services of the YP are not found satisfactory or found in conflict with the interests of the NSEZ Authority or NSEZ, his / her services will be liable for discontinuation without assigning any reason.
- ix. Prohibition of Sexual Exploitation and Abuse: In the performance of the Contract, the YC shall comply with the "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013". The YP acknowledges and agrees that any breach of any of the provisions hereof shall constitute a breach of an essential term of the contract, and, in addition to any other legal rights or remedies available to any person, shall give rise to grounds for termination of the Contract. In addition, nothing herein shall limit the right of NSEZ Authority to refer any alleged breach of the foregoing standards of conduct to the relevant national authorities for appropriate legal action.
- x. In the unfortunate event of the death, injury or illness while serving NSEZ Authority or NSEZ, the YP or the next of kin shall not be entitled to any compensation or Appointment.
- xi. The YP will be required to submit a police verification report from their concerned police station and also submit a medical-cum- fitness certificate issued by any authorized Medical Practitioner prior to engagement.
- xii. The period of engagement would commence from the date of joining at NSEZ Authority.
- xiii. The period of engagement as YP will not confer any claim or right for subsequent engagement / employment with NSEZ Authority, NSEZ, any other SEZ, Department of Commerce or any other Government Department at a later date.
- xiv. Where the NSEZ Authority is of the opinion that it is necessary or expedient to do so, it may by order and for reasons to be recorded in writing, relax any of the provisions.

6. Selection Process:

- i. Interested persons would need to apply based on an advertisement taken out by the NSEZ Authority and posted on the website of NSEZ, social media platforms and the CPPP portal.
- ii. A selection committee chaired by the Joint Development Commissioner would scrutinize the applications. The other Members of the Committee would be the Deputy Development Commissioner in charge of NSEZ Authority and any expert co-opted in the Committee with the approval of CEO, NSEZ Authority.
- iii. In assessing the educational qualifications, the Committee would take into account the following:
 - a. 2023 NIRF ranking of the institute,
 - b. in case of a department/faculty which is under a university, the 2023 NIRF ranking of the university
- iv. The Committee would have the flexibility of using the appropriate tools for selection depending on the

number of applicants. They could conduct a written examination or group discussion, if the need arises along with interviews. Adequate weightage for academic qualifications, experience etc would be given for selection.

v. The recommendation of the Committee would be put forth for approval of CEO NSEZ Authority.

7. Audits and Investigations:

- i. Each invoice paid by NSEZ Authority to the YP shall be subject to a post- payment audit by auditors, whether internal or external, of NSEZ Authority or by other authorized and qualified agents of NSEZ Authority at any time during the term of the Contract and for a period of two (2) years following the expiration or prior termination of the Contract.
- ii. NSEZ Authority shall be entitled to a refund from the YP for any amounts shown by such audits to have been paid by NSEZ Authority other than in accordance with the terms and conditions of the Contract.
- iii. The YP acknowledges and agrees that, from time to time, NSEZ Authority may conduct investigations relating to any aspect of the Contract or the award thereof, the obligations performed under the contract, and the operations of the YP generally relating to performance of the Contract.
- iv. The right of NSEZ Authority to conduct an investigation and the YPs obligation to comply with such an investigation shall not lapse upon expiration or prior termination of the Contract.
- v. The YP shall extend full and timely cooperation with any such inspections, post-payment audits or investigations. This cooperation shall include, but shall not be limited to, the YPs obligation to make available his/her personal and any relevant documentation for such purposes at reasonable times and on reasonable conditions and to grant to NSEZ Authority or NSEZ access to the YPs premises at reasonable times and on reasonable conditions in connection with such access to the YPs personal and relevant documentation.

8. Settlement of Disputes:

- i. NSEZ Authority and the YC shall use their best efforts to amicably settle any dispute, controversy or claim arising out of the Contract or the breach, termination or invalidity thereof.
- ii. Any dispute, controversy or claim between the parties arising out of the Contract, or the breach, termination, or invalidity thereof, unless settled amicably, as provided above, shall be referred by either of the parties to the CEO, NSEZ Authority for arbitration. The CEO, NSEZ Authority may appoint an arbitrator for the settlement of the controversy

Suppl. agenda of NSEZ Authority meeting to held on 27.09.2023

Subject: Proposal for Demolition and Reconstruction of Building in Noida Special Economic Zone (NSEZ)

The existing structure, which was allocated to the NDRF, has undergone a comprehensive structure audit M/s Wapcos Ltd. which was presented NSEZ Authority meeting dt. 19.04.2023. The audit report highlights several critical issues and recommendations for action. Hence it is proposed that for demolition of the building earlier allocated to the National Disaster Response Force (NDRF) and the subsequent construction of a new building to serve as an office room, canteen, audit room, conference hall, and related facilities within the Noida Special Economic Zone (NSEZ).

In this regard a presentation been prepared by Sh. Amit Gupta, DCC in consultation of Sh. Neelesh Shah, Consultant. is placed before NSEZ Authority for further decision.

NOIDA SPECIAL ECONOMIC ZONE

SITE LOCATION



NOIDA SPECIAL ECONOMIC ZONE

PROPOSED LOCATION FOR CANTEEN/OFFICE BLOCK

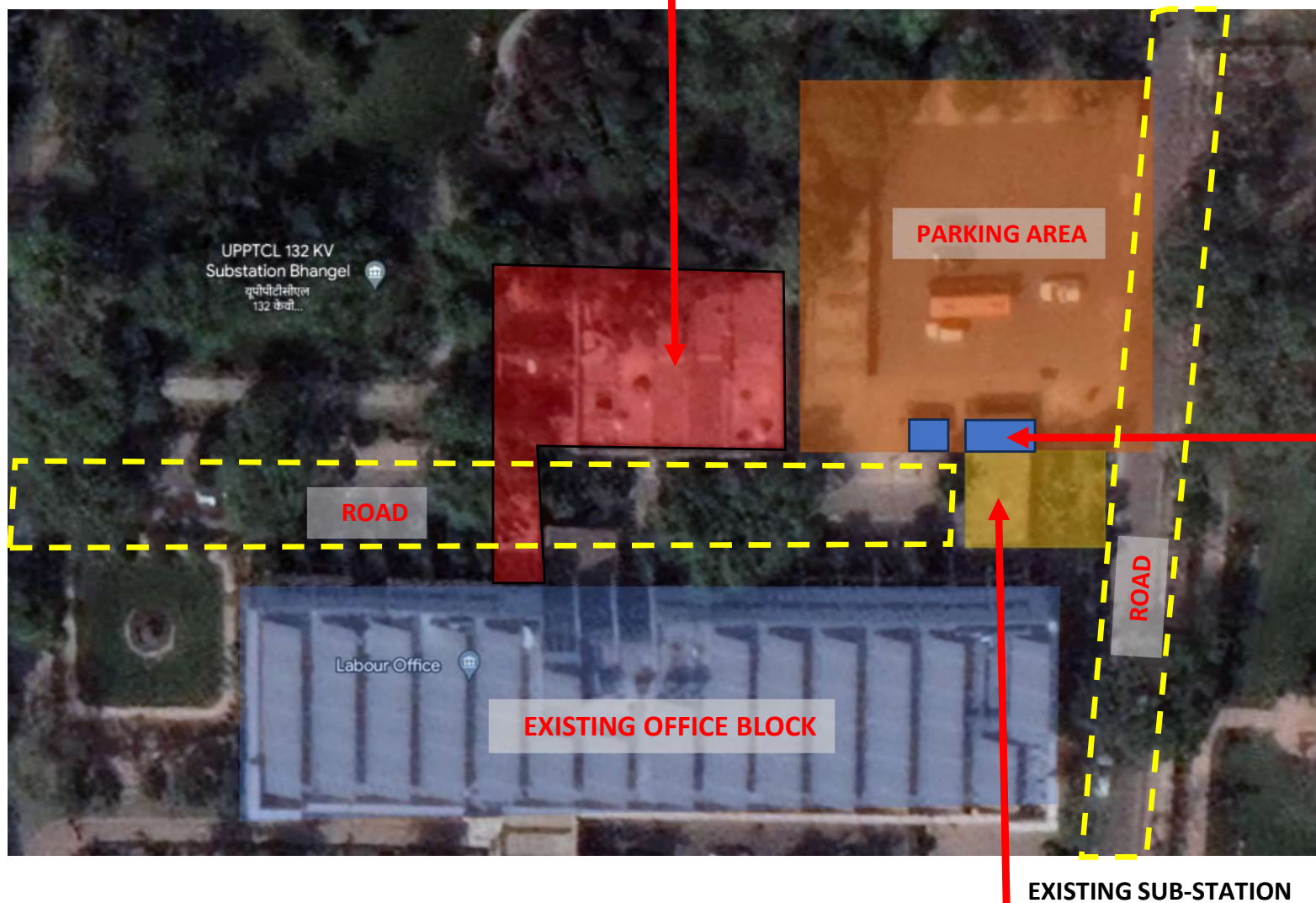


**PROPOSED LOCATION FOR
CANTEEN AND OFFICE BLOCK**

EXISTING OFFICE BLOCK

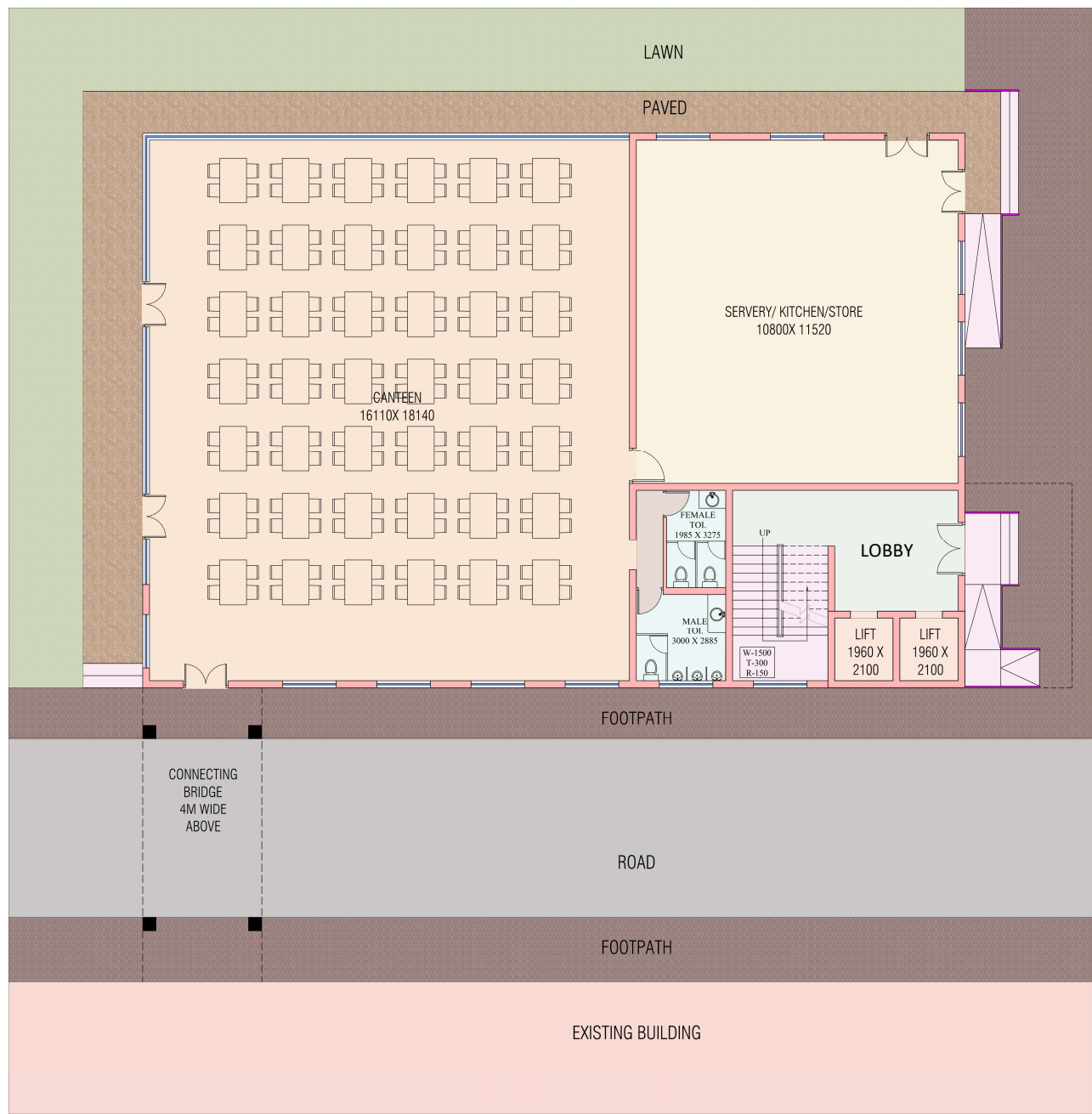
PROPPSED LOCATION FOR CANTEEN/OFFICE BLOCK

PROPOSED LOCATION FOR
CANTEEN AND OFFICE BLOCK



EXISTING SUB-STATION

CANTEEN/OFFICE LAYOUT-GROUND FLOOR



GROUND FLOOR AREA

- 513.36 SQ.M

FACILITIES

- CANTEEN
- KITCHEN/STORE/SERVERY
- MALE AND FEMALE TOILET

CANTEEN/OFFICE LAYOUT-FIRST FLOOR



FIRST FLOOR AREA

- 513.36 SQ.M

FACILITIES

- 2 NOS.CABIN
- MEETING ROOM
- RECORD ROOM
- WORK STATION (L-SHAPE 54 SEATING CAPACITY)
- MALE AND FEMALE TOILET

CANTEEN/OFFICE LAYOUT-SECOND FLOOR



SECOND FLOOR AREA

- 513.36 SQ.M

FACILITIES

- MULTI PURPOSE HALL (200 NOS. SEATING CAPACITY)
- DINING/PRE-FUNCTION AREA
- PANTRY
- MALE AND FEMALE TOILET

ARTISTIC IMPRESSION



NOIDA SPECIAL ECONOMIC ZONE

ARTISTIC IMPRESSION



NOIDA SPECIAL ECONOMIC ZONE

ARTISTIC IMPRESSION



NOIDA SPECIAL ECONOMIC ZONE

THANK YOU....