

Application for allotment of SDF in NOIDA SEZ

(FORMAT : ON THE LETTER-HEAD OF THE APPLICANT PARTY)

To,

Development Commissioner,
Noida SEZ,
Noida- 201305

Sub : Application for allotment of SDF in Noida Special Economic Zone (NSEZ) for setting up a Project

Based on our visit to Noida Special Economic Zone and full understanding of the concessions, waivers and facilities in a Special Economic Zone, including the procedures, rules and regulations to be followed by a unit-holder and after having done due diligence, we have decided to set up a Project in NSEZ For that, we need allotment of SDF, admeasuringsq. mtr. Kindly do that and issue us a letter. We agree to the consideration payable. Our particulars and some information relating to the Project are enclosed herewith in the **Annexure – I** to this letter.

As first part of the full consideration payable by us, we enclose herewith advance lease rent Demand Draft bearing no..... dated drawn on Bank, for an amount of Rs...../- in favour of 'NSEZ Authority' payable at Noida. (Required AreaX2374/4=total amount for Demand Draft).

We confirm that we have obtained Letter of Approval No.issued by Development Commissioner, Noida (Copy enclosed).

Thanking you,

Yours faithfully,

Annexure – I

Sub: Application for allotment of SDF building in Noida Special Economic Zone(NSEZ) for setting up a Project

1) Name & address of Applicant

- i) Applicant's Name and Designation: _____
- ii) Firm/Company name and Registered/Head Office Address : _____

 Tel # _____
 Fax # _____
 Website _____
 Email _____
- iii) Nature of present business _____
- iv) PAN: _____
- v) LOA No. _____ Dated _____ of _____
- vi) Authorised _____ Operation/Item _____ of _____
 Manufacturing: _____

- 2) Present operation at NSEZ** : Yes/ No
- If yes :
- (i) Name of Company : _____
- (ii) Plot/SDF No. : _____

b) Legal Status i.e. Proprietor / Partnership/ Ltd. Company / Public Ltd :

c) Estimated investment in the Unit : INR _____
 US\$ _____

4) Allotment sought for

SDF : _____ sq. meter

5) Estimated requirement of other Inputs

- a) Power : _____ KVA
- b) Water : _____ kilo-litres per day

c) Warehousing : Area (if needed)

d) Manpower –Skilled &
Unskilled , no. :

6) Name of the Banker :

Branch : _____

Address : _____

Contact number : _____

I/we hereby declare that to the best of my/our knowledge and belief the particulars furnished above are true and accurate. I/we agree to abide by SEZ Rules and all rules regulations of NSEZ.

Yours faithfully,

Name of the Authorized Signatory
Permanent Address of the Authorized Signatory
Telephone/Mob. No.

Encl:

1. Copy of LOA
2. DD of Rs.-/- in favor of NSEZ Authority .
3. Copy of letter submitted to Development Commissioner, NSEZ regarding acceptance of terms & conditions of Letter of Approval (LOA).