


It is humbly proposed that the deadline for inviting applications for YPs may be extended till 30.11.2023 since publishing the Newspaper advertisement will consume some time.

 <p>आज़ादी का अमृत महोत्सव</p>	<p>नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण (अधीनस्थ भारत सरकार) वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग नौएडा दादरी रोड, फेस-2, नौएडा जिला गौतम बुद्ध नगर(उ०प्र०) ईमेल: dc@nsez.gov.in, वेबसाइट: www.nsez.gov.in टेलीफोन 120-2567268/69/70</p>
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दिनांक..... 10.2023

Hiring of Young Professionals in the areas of trade & economics, law and social media management

1. About NSEZ Authority:

1.1: NSEZ Authority is a Special Economic Zone Authority constituted under Section 31(1) of the Special Economic Zones Act, 2005. It is responsible for the development, operation and management of the Noida SEZ, an attached office of the Department of Commerce, Government of India.

1.2: NSEZ was set up in 1985 over an area of 310 acres in Phase II, Noida, Uttar Pradesh. It is headed by a Zonal Development Commissioner and has jurisdiction over the seven states of Delhi, Haryana, Himachal Pradesh, Punjab, Rajasthan, Uttarakhand and Uttar Pradesh along with the Union Territories (UTs) of Chandigarh, Jammu & Kashmir and Ladakh.

1.3: The NSEZ Authority seeks to strengthen itself with high quality human resources with a view to achieving the objectives of infrastructural development, export promotion, reviving the unutilized economic resources etc. Therefore, it proposes to engage Young Professionals (YPs) in three key areas namely trade and economics, legal and social media management.

Type and Tenure of Engagement

- i. The Engagements shall be at the Young Professional (YP) Level
- ii. The engagement will be purely on a contractual basis.
- iii. These engaged personnel shall have the legal status of YP vis-a-vis, NSEZ Authority or NSEZ and shall not be regarded, for any purposes, as being either a 'staff member' of an 'official' of NSEZ Authority or NSEZ
- iv. The engagement shall be initially for a period of two years which may be extended up to three years, depending on the performance evaluation and approval by the NSEZ Authority. After three years no further extension will be permissible under any circumstances

3. Qualification:

Applicants with following qualifications would be considered for engagement as Young Professionals

Discipline	Education Qualification*
Trade and Economics	Masters in Business Administration (MBA), Masters

	in Economics (preferably with International Trade)
Legal	LLM
Social Media Management	Graduate (preferably with subjects related to digital marketing or social media management)

4. Work profile, age, remuneration, vacancies:

4.1: The conditions for the posts above would be as under:

Position	Upper Age Limit (as on 30.9.2023)	Remuneration per month	Vacancy
Trade and Economics	35 years	Rs 60,000	1
Legal	35 years	Rs 60,000	1
Social Media Management	35 years	Rs 40,000	1

4.2: The work profile for these three posts would be as under:

i. Trade and Economics

- Data analysis with expertise in MS Excel and MS Access
- Proficiency in MS Word
- Expertise in Statistical Tools
- Trade and economic reports
- Marketing outreaches on SEZ, EOUs and trade agreements
- SEZ and EOU related analysis
- Trade agreement analysis
- Any other work assigned by competent authority

ii. Legal

- Legal opinion on SEZ and EOU matters
- Expertise in Insolvency and Bankruptcy Code (IBC) and other NCLT matters
- Expertise in DBT and related legislation on insolvency/restructuring
- Any other work assigned by competent authority

iii. Social Media Management

- Framing of social media management plan
- Implementation of the social media plan for NSEZ and other SEZs under its jurisdiction
- Website design and updation
- Digital marketing of NSEZ in the States and UTs under its jurisdiction
- Expertise in making of videos, reels, charts etc on social media platforms and websites
- Any other work assigned by competent authority

5. Specific Conditions for hiring, mode of selection and settlement of disputes

These are provided in the Guidelines for hiring of Young Professionals which has been approved by the competent authority

6. Application:

- Interested persons would need to apply before 31 October, 2023 alongwith CV,

educational/professional qualification documents, experience certificate etc. at the following email IDs : jdc@nsez.gov.in, ddc3@nsez.gov.in

- ii. The shortlisted candidates would be called by the Selection Committee for suitable testing which may include written test, interviews or other processes as decided by the Committee.
