

No. 10/330/2010-SEZ/
Government of India
Ministry of Commerce & Industry
Noida Special Economic Zone
Noida-Dadri Road, Phase-II
Noida – 201305

Dated: 29.02.2012

OFFICE MEMORANDUM

Sub: Filling up the posts of Assistant Development Commissioner, General Central Service (Group-B Gazetted) in the Pay Band of Rs. 9300-34800/- (PB-2) with Grade Pay of Rs. 4600/-on deputation basis.

Applications are invited, through proper channel, for filling up the of posts of Assistant Development Commissioner in the Pay Band of Rs. 9300-34800 (Grade Pay of Rs. 4600) in respect of the following SEZs, on deputation basis under the jurisdiction of Development Commissioner, NSEZ:-

S.No.	Sector and Name of SEZ developer	Station	No. of Post
1.	IT/ITES sector SEZ by M/s. Quarkcity India Pvt. Ltd., Mohali	Mchali (Punjab)	01
2.	(i) FTWZ by M/s. Arshiya Northern FTWZ Ltd., Khurja; and (ii) Non-conventional energy SEZ by M/s. Moser Baer India Ltd.	Greater Noida (U.P.)	01
3.	G&J sector SEZ by M/s. RIICO at Sitapura	Jaipur (Rajasthan)	01

The eligibility conditions for the post of Asstt. Development Commissioner, are as follows:-

Officers under the Central Government or State Governments or a PSU of Central Government or State Government:-

- (a) (i) holding analogous posts on regular basis in the parent cadre or Department; or
(ii) with three years' service in the grade rendered after appointment thereto on a regular basis in the scale of Rs. 5500-9000(pre-revised) or equivalent in the parent cadre or department. or
(iii) with eight years regular service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 5000-8000(pre-revised) or equivalent in the parent cadre or department; and
(b) Possessing two years' experience in the field of Industrial development or foreign trade.

2. Application of the eligible and willing officer, in the Annexure- I, who could be relieved in the event of selection, may please be forwarded to the Development Commissioner at the above mentioned address on or before 60 days from the date of publication of the vacancy circular in the Employment News, along with the following documents:

- a) A copy of complete and up-to-date confidential reports / ACRs Grading for the last five years;
b) Vigilance clearance and Integrity Certificate;
c) Details of minor or major penalties imposed, if any, during the last 10 years. If no penalties have been imposed, it should be so stated.

3. Application received after the last date or without the confidential reports and other necessary documents or otherwise found incomplete will not be considered.

4. Posts would be created on cost recovery basis temporarily for one year, except for G&J sector SEZ by M/s.RIICO at Sitapura, Jaipur (Rajasthan), and their continuation would be depending on operational status of SEZ and report of the SIU study. Excess posts not to be diverted to regular offices of Department of Revenue or Department of Commerce and shall stand abolished.

5. The deputation rules, regulations and provisions as issued from time to time by DoPT shall be applicable. However, a Govt. Officer in a higher grade pay / scale shall be ineligible for appointment on deputation to a post in the lower grade pay / scale in terms of DOPT O.M. No. 6/8/2009-Estt (Pay II) dt. 17.6.2010.

(Rakesh Kumar)

Dy. Development Commissioner

Web : www.nsez.gov.in

Copy to:-

- All Ministries / Deptts. Of
1. Government of India.
2. State Governments.

Annexure-I

Bio-Data

1. Name of the post applied for and place of SEZ:
2. Name, Designation and Office Address
(in BLOCK LETTERS)
3. Whether employed under Central Govt./ State Govt./ Autonomous Organisation/ University/ Central or State Public Sector Undertakings.
4. Date of Birth:
5. Date of retirement under Central/State Government Rules:
6. Educational Qualifications:
7. Scale of Pay of present post and basic pay:
8. Post held on regular basis with scale of pay (revised) and date of appointment thereto on regular basis:
9. Details of Employment in chronological order, (if required, please enclose a separate sheet, duly signed by the applicant):

Sl. No.	Name of the Office/ Organization	Post held	From	To	Scale of pay and basic pay	Nature of duties
(1)	(2)	(3)	(4)	(5)	(6)	(7)

10. Nature of present employment i.e., whether ad-hoc, temporary or permanent.:
11. In case the present employment is held on deputation basis, please state:
 - (a) Date of appointment to the present post on deputation basis:
 - (b) Period of deputation:
 - (c) Name of the parent Office/ Organisation which you belong:
12. Additional information, if any, you would like to furnish: in support of your suitability for consideration to the post(s):
(If required, please enclose a separate sheet)
13. Whether belongs to SC/ST community:

Signature of the Candidate

Place:

Date:

* On administrative grounds, the officer is liable to be posted anywhere under the jurisdiction of DC, NSI Z.